

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

November 1, 2023

The special meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Scott Brennan at 4:01 PM on Wednesday, November 1, 2023. The meeting was held at the West Des Moines Water Works, 1505 Railroad Avenue, A.C. Ward Water Treatment Plant Conference Room. Vice Chair Gretchen Tegeler, Trustees Jody Smith, Erin Sheriff, and Mary Thomsen were present in person. Also present were staff members Christina Murphy, General Manager; Josh Heggen, Business Relations Manager; Pat Mullenbach, Finance Manager and Treasurer; William Mabuice, Engineering Project Manager; Mitch Pinkerton via GoTo Meetings, Water Production Manager; Mark Hanasz, Water Distribution Manager; Vincent White, Engineering Technician and AFL-CIO Local 3861 Chapter President and the City of West Des Moines' City Manager, Tom Hadden via GoTo Meetings.

Other Attendees: Matt Stoffel with PFM and Jamie Buelt via GoTo Meetings.

Moved by Thomsen, seconded by Sheriff that the agenda be approved.

Roll call: All yes. Motion approved.

No one came forward during the Regionalization Forum

No one came forward during the Citizen Forum.

Moved by Tegeler, seconded by Thomsen to concur with the recommendation of the Finance and Audit committee and approve the resolution titles "Fixing the Date, Time and Place for a Public Hearing on Water Rate Adjustments at 4:00 PM, November 15, 2023, at 1505 Railroad Avenue West Des Moines, Iowa"

Roll call: All yes. Resolution approved.

Discussion of Draft Budget 2024

The GM shared information provided by PFM and recommended a small water rate increase of 3% for domestic accounts and 7% for irrigation and the board members approved. Trustee Smith did note that in the near future he would like to see a cost of services study carried out.

Trustee Tegeler shared concerns about pricing on the screening that is budgeted for two water towers and suggested the City considers height and has a discussion with the City for helping cover costs.

The GM presented a proposal to the board for a new hire. This is to relieve the GM of some of the workload and duties with engineering work related to water treatment so she can better provide in other areas and this position would also help relieve some duties from the Engineering manager. The board agreed that hiring a Principal Engineer -Water Production as soon as possible is needed.

Lastly shared by the GM was a document that Des Moines Water Works provided that is an Intent to Participate with CIWW in order to final the 28E. Other cities have signed the document, but WDMWW feels as though they should wait until all public meetings have been

performed for public feedback. It was discussed the WDMWW will provide a recommendation from committee document with the suggestion of a strong intent to participate and sign the Intent to Participate document at a later date.

Moved by Thomsen, seconded by Tegeler to adjourn at 5:32 PM.
Roll call: All yes. Motion approved.

Scott Brennan
Chair

Attest:

Christina Murphy
Secretary

These Minutes are a draft. If corrections or additions are made the corrected minutes will be published after approval at the November 15, 2023 meeting.