



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

GENERAL OFFICE
515.222.3510

CUSTOMER SERVICE
515.222.3460
515.222.3378 – FAX

WATER TREATMENT AND
DISTRIBUTION
515.222.3465
515.222.3469 – FAX

1505 Railroad Avenue
West Des Moines, Iowa 50265

TTD/TTY 515.222.3334

EMAIL:
waterworks@wdmww.com

WEST DES MOINES WATER WORKS THE BOARD OF TRUSTEES

Regular Meeting – October 16, 2023

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or
through the below link and/or phone number below.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/238652509>

You can also dial in using your phone.

United States: +1 (224) 501-3412

Access Code: 238-652-509

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Regionalization Forum (During this time, any citizen may discuss with The Board of Trustees items related to regionalization)
 - b. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Board Meeting of September 20, 2023
 - b. Resolution – Accepting Completed Developer Improvements: Fox Ridge Plat 3
 - c. Resolution – Accepting Completed Developer Improvements: Mill Ridge Plat 6
 - d. Resolution – Accepting Completed Improvements – 2022 Aerator Painting – A.C. Ward Treatment Plant (Water Works Project No. 00800-120-20004)
 - e. Resolution – Accepting Completed Improvements – Ashworth Road Water Main Replacement – Segment 2 (Water Works Project No. 00800-170-21011)

- f. Motion – Accepting Amended, Restated and Substituted Permanent Public Easement and Right-of-Way for Water Main – Lot 33, Village of Ponderosa
- g. Motion – Approving the Water Supply Service Agreement for Picket Fence Communities Plat 1, S 85th Street Public Improvements
- h. Motion – Approving the Water Supply Service Agreement for Picket Fence Communities 2023
- i. Resolution – Accepting Completed Improvements: 88th Street Reconstruction Ashworth Rd to Abram Dr (City of WDM Project No. 0510-039-2020)

5. Recommendations from Committees

- a. Finance and Audit
 - 1. Public Hearing – Budget Amendment No. 3 for 2023
 - 2. Resolution – Adopting a Budget Amendment No. 3 for 2023
 - 3. Report – Receive and Place on File for Preliminary Discussion the Draft Budget for 2024

6. Recommendations from Staff

- a. Motion – Approving a Service Territory Transfer Agreement with Xenia and Related Assignment of Easements and Bill of Sale
- b. Motion – Approving a Professional Services Agreement with HDR for a Regional Treatment Plant Site Evaluation Study
- c. Motion – Approving a Wireless Antenna Tower Lease Amendment No. 1 with AT&T

7. Construction Project Actions

- a. None

8. Motions to Pay Bills \$ 1,920,820.58

- a. Non-Construction Bills \$ 894,094.71
- b. Construction Bills \$ 1,026,725.87
 - Absolute Group
 - S. 11th Street water main \$ 287,336.00
 - City of West Des Moines
 - Streetlights along Frontage. dev. required \$ 15,574.00
 - FOX Strand
 - ASR Well engineering \$ 50,100.00
 - Phase 1 imp. MCC1, ATS, Generator \$ 8,808.00
 - GM Contracting Inc.
 - Briar Ridge & Valley Ridge water main \$ 16,411.25

HR Green		
Ashworth Road water main	\$	29,926.15
J & K Contracting LLC		
Thornwood & Mills Civic water mains	\$	74,011.93
Ashworth Road water main	\$	109,862.75
KCL Engineering		
Adams Street water tower lighting	\$	1,375.00
Landmark Structures		
South Area Elevated Water Storage Tank	\$	39,134.30
On Track Construction LLC		
Maffitt Lake Rd & SE 42nd St water main	\$	355,804.45
Shive Hattery		
Maffitt Lake Rd & 42nd St water main	\$	33,768.21
TEAM Services Inc.		
Briar Ridge water main	\$	718.21
Ashworth Road water main	\$	261.96
Veenstra & Kimm Inc.		
Adams St. Elevated Water Storage Tank	\$	3,633.99

9. Motions to Receive, File and/or Refer

- | | | |
|----|-------------------------|------------------|
| a. | Project Progress Report | October 16, 2023 |
| b. | Water Quality Report | September 2023 |
| c. | Check Register | September 2023 |
| d. | Change Order Report | October 16, 2023 |

10. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
 - 1. Regionalization 28E/F Update
 - 2. Van Meter MOU Status
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vinny White
- i. City of West Des Moines Liaison

11. Adjourn

If you have a disability and you would like accommodation so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 515-222-3465 at least 48 hours before the meeting. We are pleased to help you.
