



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

GENERAL OFFICE
515.222.3510

CUSTOMER SERVICE
515.222.3460
515.222.3378 – FAX

WATER TREATMENT AND
DISTRIBUTION
515.222.3465
515.222.3469 – FAX

1505 Railroad Avenue
West Des Moines, Iowa 50265

TTD/TTY 515.222.3334

EMAIL:
waterworks@wdmww.com

**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**
Regular Meeting – July 19, 2023

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number below.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/541767277>

You can also dial in using your phone.
United States: +1 (872) 240-3212
Access Code: 541-767-277

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Board Meeting of June 21, 2023
 - b. Resolution – Accepting Permanent Public Easement and Right of Way for Water Main – Crisp and Green
 1. Off Site Easement – Bridgewood Plaza
 2. On Site Easement – Dingel Properties
 - c. Resolution – Accepting Easements – SE Maffitt Lake Road Water Main Extension – West Des Moines Water Works Project 00800-170-23024 – General Manufacturing Company

- d. Resolution – Accepting Permanent Public Easement and Right of Way for Water Main – Legacy Bridge Private Family Offices
 - 1. Easement – Public Water Main
 - 2. Easement – Private Water Main
- e. Resolution – Accepting Completed Improvements: 2022 Pump Station Pipe Gallery Painting (Water Works Project 00800-120-22023)
- f. Resolution – Accepting Permanent Public Easement and Right of Way for Water Main – Della Vita Plat 5

5. Recommendations from Committees

- a. Personnel and Compensation
 - 1. Motion – Ratifying the Hiring of Luke Andreasen as Civil Engineer II

6. Recommendations from Staff

- a. Motion – Approving a Not To Exceed Amount of \$75,000 with Northway Well and Pump Co. for a Test Well and Pump Testing for the New Alluvial Well Field
- b. Resolution – Authorizing One-Time Payment on Debt Related to the Osmium Finance Agreement
- c. Motion – Approving an Amendment to the Professional Services Agreement with Fox Strand & Associates for the Motor Control Center, Automatic Transfer Switch and Generator Controls Improvements
- d. Motion – Approving a Professional Services Agreement with HR Green for the Replacement of High Service Pump No. 3 and Installation of a Variable Frequency Drive (VFD)

7. Construction Project Actions

- a. None

8. Motions to Pay Bills \$ 1,410,235.84

a.	Non-Construction Bills	\$ 813,996.51
b.	Construction Bills	\$ 586,239.33
	Absolute Group Co. Center St. main replacement	\$ 5,960.00
	A Kings Throne – Center St. main replacement	\$ 266.76
	Bonnies Barricades – Center ST. main replacement	\$ 455.00
	Dixon Engineering Inc. – Aerator Inspection	\$ 26,065.35
	Fox Strand – ASR Well Engineering	\$ 34,917.50
	General Manufacturing Co.	
	Easement acquisition Maffit Lake Rd.	\$ 59,866.00

HR Green	
Ashworth rd. water main replacement	\$ 15,255.33
Shallow Well construction	\$ 1,325.00
Iowa Pump Works – Dewatering air compressors	\$ 9,894.89
J&K Contracting	
Ashworth Rd. water main replacement sgmt 3	\$ 274,894.89
Landmarks Structures – South area elevated WST	\$ 146,800.65
Lowes – Plant equipment/bldg. upgrade repairs	\$ 341.99
McClure – S. 11 th St. water main replacement	\$ 2,572.50
Mongan Painting – 39 th St Reservoir	\$ 10,496.50
QuestCDN – S. 11 th St June 2023 project plan	\$ 440.00
Sherwin Willians – Plant equipment/upgrades/repairs	\$ 607.36
Team Services – Ashworth Rd sgmt 2	\$ 376.77
True Value – Plant equipment/upgrades/repairs	\$ 18.87
Veenstra & Kimm – Adams St EWT	\$ 5,752.31

9. Motions to Receive, File and/or Refer

- | | |
|----------------------------|---------------|
| a. Project Progress Report | July 19, 2023 |
| b. Water Quality Report | June 2023 |
| c. Check Register | June 2023 |
| d. Change Order Report | July 19, 2023 |

10. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vinny White
- i. City of West Des Moines Liaison

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
