



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting – June 21, 2023

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number below.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/679353749>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 679-353-749

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Board Meeting of May 17, 2023
 - b. Motion – Approving Minutes of the Special Board Meeting of June 5, 2023
 - c. Motion – Approving Minutes of the Special Board Meeting of June 12, 2023
 - d. Resolution – Accepting Temporary Construction Easement – S. 11th Street Water Main Replacement – Motzco Properties, LLC
 - e. Resolution – Accepting Temporary Construction Easement – S. 11th Street Water Main Replacement – Steer, LLC

- f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Galleria at Jordan Creek Plat 4
- g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – The Pines at Glen Oaks
- h. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Fox Ridge Townhomes Plat 2

5. Recommendations from Committees

- a. Finance and Audit
 - 1. Motion – Receive, File, and Distribute the Independent Auditor’s Report of Financial Statements for the Year Ended December 31, 2022

6. Recommendations from Staff

- a. Motion – Receive and File the Listing of Monthly Health and Dental Insurance Premiums, Effective July 1, 2023, through June 30, 2024
- b. Motion – Approving the Contract with Team Services for Materials Testing through July 1, 2024
- c. Motion – Accepting Price Quotation and Authorizing Purchase and Installation of Permanent Safety Ladders

7. Construction Project Actions

- a. S.11th Street Water Main Improvements (Water Works Project No. 00800-170-23027)
 - 1. Public Hearing – Specifications, Addenda, Form of Contract and Estimate of Costs
 - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract and Estimate of Costs
 - 3. Resolution – Making Award of Contract

8. Motions to Pay Bills

8.	Motions to Pay Bills	\$ 867,283.75
	a. Non-Construction Bills	\$ 524,966.71
	b. Construction Bills	\$ 342,317.04
	Bonnie's Barricades	
	Center Street main replacement traffic control	\$ 837.00
	Civil Design Advantage	
	EP True Pkwy water main phase 2	\$ 349.40
	Civil Engineering Consultants	
	SE 35th St site topo & construction plan	\$ 4,587.00
	Elevation Coating	
	Aerator painting May 2023	\$ 178,742.50

FOX Strand	
Phase 1 improvements MCC1, ATS, Controls	\$ 4,781.00
ASR Well engineering	\$ 14,085.00
HR Green	
Ashworth Rd water main replacement	\$ 9,506.85
Shallow Well construction	\$ 928.59
I-80 Concrete	
1906 Center Street	\$ 540.00
Landmark Structures	
Adams Street	\$ 68,403.80
McClure	
S 11th Street water main replacement	\$ 6,927.50
Municipal Supply	
Center Street main replacement	\$ 899.09
Quest CDN	
Maffitt Lake Road & SE 42nd water main ext	\$ 836.00
2023 water main replacement contract 2	\$ 330.00
Shive Hattery	
Maffitt Lake Road & SE 42nd water main ext	\$ 14,071.50
Team Services	
Ashworth Rd segment 2	\$ 1,418.97
Adams Street elevated water storage tank	\$ 984.28
Veenstra & Kimm	
Adams Street elevated water storage tank	\$ 10,624.82
Utility Equipment Co.	
Center Street main replacement	\$ 6,219.29
Ashworth saddles	\$ 2,356.50
Ziegler Cat Rental	
Center Street water main replacement	\$ 14,888.00

9. Motions to Receive, File and/or Refer

- | | | |
|----|-------------------------|---------------|
| a. | Project Progress Report | June 21, 2023 |
| b. | Water Quality Report | May 2023 |
| c. | Check Register | May 2023 |
| d. | Change Order Report | June 21, 2023 |

10. Information Report

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| a. | Board of Trustees Standing Committees |
| 1. | Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff |
| 2. | Finance and Audit – Gretchen Tegeler, Chair, Jody Smith |
| 3. | Operations – Erin Sheriff, Chair; Mary Thomsen |
| 4. | Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler |
| 5. | Planning/Regionalization – Jody Smith, Chair; Scott Brennan |

- b. General Manager – Christina Murphy
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President
- i. City of West Des Moines Liaison

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
