



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting – April 19, 2023

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number below.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/157487253>

You can also dial in using your phone.

United States: +1 (669) 224-3412

Access Code: 157-487-253

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Board Meeting of March 22, 2023
 - b. Motion – Approving the Water Supply Service Agreement for The Pines at Glen Oaks
 - c. Motion – Approving the Water Supply Service Agreement for Pavilion Park Plat 1
 - d. Motion – Approving the Water Supply Service Agreement for Pavilion Park Plat 2
 - e. Motion – Approving the Water Supply Service Agreement for Jordan Ridge Plat 2
 - f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Stone Cross
 - g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Pavilion Park

5. Recommendations from Committees

- a. Personnel and Compensation
 - 1. Motion – Ratifying the Job Description for Civil Engineer I
 - 2. Motion – Ratifying the Job Description for Civil Engineer II
- b. Finance and Audit
 - 1. Public Hearing– Budget Amendment No. 2 for 2023
 - 2. Resolution – Adopting Budget Amendment No. 2 for 2023
- c. Planning and Regionalization
 - 1. Resolution – Authorizing the Acquisition of Property and Property Interests for the Maffitt Lake Road Water Main Project

6. Recommendations from Staff

- a. Motion – Accepting a Price Quotation and Authorizing Purchase and Installation of Air Compressors for the Lime Press Building

7. Construction Project Actions

- a. Ashworth Road Water Main Replacement – Segment 3 (Water Works Project No. 00800-170-23006)
 - 1. Public Hearing – Specifications, Addenda, Form of Contract and Estimate of Costs
 - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract and Estimate of Costs
 - 3. Resolution – Making Award of Contract
- b. 2023 Water Main Replacement – Contract 2 (Water Works Project No. 00800-170-23003)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. May 10, 2023; Public Hearing: 4:05 P.M., May 17, 2023)
- c. Maffitt Lake Road Water Main Extension (Water Works Project No. 00800-170-23024)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. May 10, 2023; Public Hearing: 4:05 P.M., May 17, 2023)

8. Motions to Pay Bills \$ 679,925.29

a.	Non-Construction Bills	\$ 342,258.49
b.	Construction Bills	\$ 337,666.80
	Civil Engineering Consultants	
	S. 35th St Water Main	\$ 905.50
	Fox Strand	
	ASR Well Prelim Engineering	\$ 23,160.00
	MCC1 Relocate/Trans, Switch/Gen. Controls	\$ 516.00
	HR Green	
	Ashworth Road Water Main Replacement	\$ 32,262.33
	JT Concrete	
	Plant concrete replacement	\$ 25,462.50
	Landmark Structures	
	Adams Street Elevated Water Storage Tank	\$ 89,243.00
	Lowe's	
	Well repair	\$ 1,114.05
	McClure	
	S. 11th St Water Main Replacement	\$ 7,355.00
	Shive Hattery	
	Maffitt Lake Rd & 42nd St Water Main Ext.	\$ 55,190.00
	Synergy Contracting	
	Ashworth Rd Water Main Replmt. Segment 2	\$ 110,808.67
	True Value	
	Well repair	\$ 55.76
	Veenstra & Kimm	
	Adams Street Elevated Water Storage Tank	\$ 2,593.99

9. Motions to Receive, File and/or Refer

a.	Project Progress Report	April 19, 2023
b.	Water Quality Report	March 2023
c.	Check Register	March 2023
d.	Change Order Report	April 19, 2023

10. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
- c. Finance Manager and Treasurer – Pat Mullenbach

- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President
- i. City of West Des Moines Liaison

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
