



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**
Regular Meeting – March 22, 2023

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number below.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/346933773>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 346-933-773

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Board Meeting of February 15, 2023
 - b. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Ashworth Road Water Main Replacement Project – Segment 3 – West Des Moines Water Works Project 00800-170-21021
 1. 1024 28th Street – St. Timothy's Episcopal Church of West Des Moines, Iowa
 - c. Resolution – Accepting Temporary Construction Easement – SBBP JV21, LLC
 - d. Resolution – Accepting Temporary Construction Easement – PFC WDM, LLC

- e. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – The Pines at Glen Oaks
 - 1. Easement 1 – Lot B (Public Main)
 - 2. Easement 2 – Outlot V (Public Main)
 - 3. Easement 3 – Outlot V (Private Main)
- f. Resolution – Accepting Completed Developer Improvements: Fox Ridge Plat 1
- g. Resolution – Accepting Completed Developer Improvements: Fox Ridge Plat 2
- h. Resolution – Accepting Completed Developer Improvements: The Oaks on Grand
- i. Resolution – Accepting Completed Developer Improvements: Timber Knoll at the Preserve Plat 2
- j. Resolution – Accepting Completed Developer Improvements: Jordan Ridge Plat 1

5. Recommendations from Committees

- a. Finance and Audit
 - 1. Resolution – Fixing a Date for Consideration of a Budget Amendment No.2 for Calendar Year 2023 and Fixing a Date for a Public Hearing Thereon (Public Hearing to be held at 4:00 PM, April 19, 2023, at 1505 Railroad Avenue, in West Des Moines, Iowa)

6. Recommendations from Staff

- a. Motion – Accepting Price Quotation and Authorizing Purchase and Installation of PLC and Touch Screen Operator Interface
- b. Motion – Approving a Professional Services Agreement with Civil Engineering Consultants, Inc. for SE 35th Street Water Main

7. Construction Project Actions

- a. Ashworth Road Water Main Replacement – Segment 3 (Water Works Project No. 00800-170-23006)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. April 12, 2023; Public Hearing: 4:05 P.M., April 19, 2023)

8. Motions to Pay Bills

	\$ 533,203.03
a. Non-Construction Bills	\$ 380,069.17
b. Construction Bills	\$ 153,133.86
Automatic Systems Co.	
SCADA System Upgrade - Control Panel Mods.	\$ 24,765.00

Fox Strand		
MCC1 Relocate/Transfer Switch/Gen Controls	\$	2,580.00
Landmark Structures		
Adams St. EWS Tank-Pay Request #12	\$	57,532.00
McClure		
S. 11th Street Water Main Replacement	\$	21,105.00
Quest CDN		
Briar Ridge Water Main Replacement	\$	418.00
Shive Hattery		
Maffitt Lake Rd & 42nd St Water Main Extension	\$	43,211.30
Team Services		
Adams St Elevated Water Storage Tank	\$	377.98
Veenstra & Kimm Inc		
Adams St, EWS Tank-Pay Request #26	\$	3,144.58

9. Motions to Receive, File and/or Refer

- | | | |
|----|-------------------------|----------------|
| a. | Project Progress Report | March 22, 2023 |
| b. | Water Quality Report | February 2023 |
| c. | Check Register | February 2023 |
| d. | Change Order Report | March 22, 2023 |

10. Information Report

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| a. | Board of Trustees Standing Committees |
| 1. | Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff |
| 2. | Finance and Audit – Gretchen Tegeler, Chair, Jody Smith |
| 3. | Operations – Erin Sheriff, Chair; Mary Thomsen |
| 4. | Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler |
| 5. | Planning/Regionalization – Jody Smith, Chair; Scott Brennan |
| b. | General Manager – Christina Murphy |
| 1. | 28E Regionalization Update |
| c. | Finance Manager and Treasurer – Pat Mullenbach |
| d. | Water Production Manager – Mitch Pinkerton |
| e. | Water Distribution Manager – Mark Hanasz |
| f. | Engineering Project Manager – William Mabuice |
| g. | Business Relations Manager – Josh Heggen |
| h. | AFL-CIO Local 3861 Chapter President |
| i. | City of West Des Moines Liaison |

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
