



West Des Moines  
**Water Works**  
www.wdmww.com

MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES

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**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**  
Regular Meeting – February 15, 2023

A. C. Ward Municipal Water Treatment Plant  
1505 Railroad Avenue – Conference Room  
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number below.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/769676533>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 769-676-533

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Board Meeting of January 25, 2023
  - b. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Ashworth Road Water Main Replacement Project – Segment 3 – West Des Moines Water Works Project 00800-170-21021
    1. 2809 Ashworth – Vassios
    2. 1012 28<sup>th</sup> Street – Matthes
    3. 1025 28<sup>th</sup> Street – Covenant Presbyterian

**5. Recommendations from Committees**

- a. Finance and Audit
  - 1. Public Hearing – Budget Amendment for 2023
  - 2. Resolution – Adopting a Budget Amendment for 2023
- b. Customer and Community Relations
  - 1. Motion – Denying a Waiver of Water Usage and Associated Charges at 932 32<sup>nd</sup> Street

**6. Recommendations from Staff**

- a. Motion – Authorizing a Professional Services Agreement for Future Well Test Drilling Services
- b. Motion – Approving a Professional Services Agreement with McClure Engineering Company for S. 11th Street Water Main Replacement

**7. Construction Project Actions**

- a. 2023 Water Main Replacement – Briar Ridge and Valley Ridge Court East of S 35th Street (Water Works Project No. 00800-170-23001)
  - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 3. Resolution – Making Award of Contract

**8. Motions to Pay Bills \$ 674,260.21**

- a. Non-Construction Bills \$ 435,700.20
- b. Construction Bills \$ 238,560.01
  - Fox Strand
    - MCC1 Relocate/Transfer Switch/Gen Controls \$ 7,998.00
    - Electric Pump
      - Reclaim pump replacement \$ 14,218.05
    - Landmark Structures
      - Adams St. Elevated WST-Pay Request #11 \$ 149,352.82
    - Shive Hattery
      - Maffitt Lake Rd & 42nd St Water Main Extension \$ 62,277.78
    - Team Services
      - EP True Water Main Extension \$ 325.27
    - Veenstra & Kimm Inc.
      - Adams Street Elevated Water Storage Tank \$ 4,388.09

**9. Motions to Receive, File and/or Refer**

- |    |                         |                   |
|----|-------------------------|-------------------|
| a. | Project Progress Report | February 15, 2023 |
| b. | Water Quality Report    | January 2023      |
| c. | Check Register          | January 2023      |
| d. | Change Order Report     | February 15, 2023 |

**10. Information Report**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
  - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
  - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
  - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
  - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
  - 1. 28E Regionalization Update
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

**11. Adjourn**

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If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

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