



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS THE BOARD OF TRUSTEES

Regular Meeting – January 25, 2023

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number due to the Coronavirus outbreak

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/443855029>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 443-855-029

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Board of Trustees**
 - a. Motion – Electing a Chairperson
 - b. Motion – Electing a Vice Chairperson
 - c. Motion – Approving Appointments to Standing Committees
- 4. Financial Report**
- 5. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Board Meeting of December 21, 2022
 - b. Resolution – Accepting Completed Developer Improvements – Stonewood Plat 1
 - c. Resolution – Accepting Completed Developer Improvements – Woodland Hills
 - d. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Forest Pointe Plat 2

- e. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Ashworth Road Water Main Replacement Project – Segment 3 – West Des Moines Water Works Project 00800-170-21021
 - 1. 3011 Ashworth – Luscombe
 - 2. 2901 Ashworth – Oldt

6. Recommendations from Committees

- a. Finance and Audit
 - 1. Resolution – Fixing a Date for Consideration of a Budget Amendment for Calendar Year 2023 and Fixing a Date for a Public Hearing Thereon (Public Hearing to be held at 4:00 PM, February 15, 2023 at 1505 Railroad Avenue, in West Des Moines, Iowa)

7. Recommendations from Staff

- a. Motion – Approving a Proposal from Occupational Safety Consultants for Lock-Out Tag-Out Services at Various Water Works Facilities
- b. Motion – Approving Northway Well and Pump Co. as Well Service Provider for Calendar Year 2023
- c. Motion – Accepting Price Quotation and Authorizing Purchase of Lime Slurry Pump
- d. Motion – Approving Request to Purchase Vehicle
- e. Motion – Approving Task Order with Fox Strand for the Design and Construction Phase Services of the 88th Street Aquifer, Storage and Recovery (ASR) Well

8. Construction Project Actions

- a. Motor Control Center, Automatic Transfer Switch, and Generator Controls Improvements (Water Works Project No. 00800-120-22014)
 - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 3. Resolution – Making Award of Contract
- b. 2023 Water Main Replacement – Briar Ridge and Valley Ridge Court East of S 35th Street (Water Works Project No. 00800-170-23001)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 11:00 A.M. February 8, 2023; Public Hearing: 4:05 P.M., February 15, 2023)

9.	Motions to Pay Bills	\$799,289.46
a.	Non-Construction Bills	\$379,068.97
b.	Construction Bills	\$420,220.49
	Civil Design Advantage LLC	
	EP True Parkway Water Main - Phase 2	\$ 1,336.75
	Dixon Engineering Inc	
	Pump Station 39th St	\$ 26,044.60
	Fox Strand	
	MCC1 Relocate/Transfer Switch/ Generator Controls	\$ 4,660.00
	HR Green	
	Ashworth Road Water Main Replacement	\$ 19,443.77
	Mills @ 88th General Services Agreement	\$ 2,093.85
	Shallow Well Construction	\$ 446.25
	Landmark Structures	
	Adams St EWST - Pay Request #10	\$ 102,457.50
	Priority Excavating	
	EP True Water Main Ext.-Napoli Ave to Wendover Ln Pay Request #2	\$ 93,445.80
	Synergy Contracting LLC	
	Ashworth Road Water Main Replacement Segment 2-Pay Request #6	\$ 165,920.60
	Team Services	
	Ashworth Road Segment 2	\$ 560.45
	Adams Street Elevated Water Storage Tank	\$ 571.32
	Veenstra & Kimm Inc	
	Adams Street Elevated Water Storage Tank	\$ 3,239.60
10.	Motions to Receive, File and/or Refer	
a.	Project Progress Report	January 25, 2023
b.	Water Quality Report	December 2022
c.	Check Register	December 2022
d.	Change Order Report	January 25, 2023
11.	Information Report	
a.	Board of Trustees Standing Committees	
	1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff	
	2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith	
	3. Operations – Erin Sheriff, Chair; Mary Thomsen	
	4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler	
	5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan	

- b. General Manager – Christina Murphy
 - 1. 28E Regionalization Update
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

12. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
