

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

November 2, 2022

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Scott Brennan at 4:01 PM on Wednesday, November 2, 2022. The meeting was held at the West Des Moines Water Works, 1505 Railroad Avenue, A.C. Ward Water Treatment Plant Conference Room. Vice Chair Gretchen Tegeler via GoTo Meetings online, Trustees Erin Sheriff, and Mary Thomsen were present in person. Also present were staff members Christina Murphy, General Manager; Josh Heggen, Business Relations Manager; Pat Mullenbach, Finance Manager and Treasurer; William Mabuice, Engineering Project Manager; Mitch Pinkerton, and Vincent White, Engineering Technician and AFL-CIO Local 3861 Chapter President.

Other Attendees: Matt Stoffel of Public Finance Management (PFM)

Moved by Thomsen, seconded by Tegeler that the agenda be approved.

Roll call: All yes. Motion approved.

No one came forward during the Citizen Forum.

Moved by Thomsen, seconded by Tegeler to concur with the recommendation of the staff and approve the motion titled "Approving a Professional Services Agreement with Public Financial Management (PFM) to Provide Fiduciary Assistance to Regionalization with the recommended removal of retainer to the contract to billed hourly not to exceed".

Roll call: All yes. Motion approved.

Moved by Tegeler, seconded by Smith to concur with the recommendation of the Finance and Audit committee and approve the resolution titles "Fixing the Date, Time and Place for a Public Hearing on Water Rate Adjustments at 4:00 PM, November 16, 2022, at 1505 Railroad Avenue West Des Moines, Iowa"

Roll call: All yes. Resolution approved.

The Draft Budget 2023 was discussed. The Board recommended they would like the GM to go back to the City to discuss with the antenna screening on the towers and see if it can be avoided or find an alternate financing agreement.

The Board requested a breakdown of the consulting fees due to the amount of increase.

WDMWW is concerned about not receiving a Soda Ash bid because most of it is being outsourced to other countries. Without this chemical, water becomes harder. Staff are working at possible alternate options.

Tapping supply bids will not come in until end of the month and a change in budget is a potential once those are received.

Proposed adjustments were recommended for the basic water service charge, and the Board concurred on a proposed rate increase to the domestic and irrigation rate should be 3%.

A discussion occurred on possible retention/reward options for management and possibly staff. The feedback was given to the personnel and compensation committee to review the alternatives and come back with a recommendation at a future board meeting when all trustees will be present. In the meantime, the GM was directed to include an additional amount in the budget as a placeholder should the board move forward with a concept.

Moved by Thomsen, seconded by Sheriff to adjourn at 5:19 PM.
Roll call: All yes. Motion approved.

Scott Brennan
Chair

Attest:

Christina Murphy
Secretary

These Minutes are a draft. If corrections or additions are made the corrected minutes will be published after approval at the November 16, 2022 meeting.