



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting – November 16, 2022

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number.

Please join the meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/873431781>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 873-431-781

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Adjust Water and Basic Service Charge Rates**
 - a. Public Hearing – Water and Basic Service Charge Rate Adjustments
 - b. Resolution – Approving a Resolution Adjusting Water and Basic Service Charge Rates
- 5. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of October 19, 2022
 - b. Motion – Approving Minutes of the Special Meeting of November 2, 2022
 - c. Motion – Approving Water Supply Service Agreement for Banks Landing Plat 2
 - d. Motion – Approving Water Supply Service Agreement for Village at Sugar Creek Apartments

- e. Motion – Approving Water Supply Service Agreement for Village at Sugar Creek Plat 1
- f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Della Vita Plat 5
- g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Mill Ridge Plat 6

6. Recommendations from Committees

- a. Finance and Audit
 - 1. Resolution – Fixing a Date for Consideration of a Budget for Calendar Year 2023 and Fixing a Date for a Public Hearing Thereon (Public Hearing to be held at 4:00 PM, December 5, 2022, at 1505 Railroad Avenue, in West Des Moines, Iowa)

7. Recommendations from Staff

- a. Motion – Approving Quotation and Authorizing Repair to High Service Pump #2 at Water Treatment Plant

8. Construction Project Actions

- a. Motor Control Center, Automatic Transfer Switch, and Generator Controls Improvements (Water Works Project No. 00800-120-22014)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. December 8, 2022; Public Hearing: 4:05 P.M., December 21, 2022)

9. Motions to Pay Bills

	Motions to Pay Bills	\$ 1,063,562.80
a.	Non-Construction Bills	\$ 518,949.60
b.	Construction Bills	\$ 544,613.20
	Civil Design Advantage LLC	
	EP True Pkwy-Phase 2	\$ 1,534.00
	Fox Strand	
	MCCI Relocate/Transfer Switch/Generator	\$ 29,358.00
	HR Green	
	Ashworth Rd Water Main Replacement & Shallow Well Construction	\$ 5,542.10
	Landmark Structures	
	South Area WT-Adams St-Pay Request #8	\$ 362,825.50
	Synergy Contracting LLC	
	Ashworth Rd Water Main Replacement -Pay Request #3	\$ 132,905.06
	Teams Services	

South Area Water Tower-Adams St & Ashworth Rd-Segment 2	\$ 1,836.03
Veenstra & Kimm Inc	
South Area Water Tower-Adams St	\$ 10,509.51

10. Motions to Receive, File and/or Refer

- | | |
|--|-------------------|
| a. Project Progress Report | November 16, 2022 |
| b. Water Quality Report | October 2022 |
| c. Check Register | October 2022 |
| d. Change Order Report | November 16, 2022 |
| e. 2022 WDM Customer Satisfaction Survey | |

11. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

12. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
