



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS THE BOARD OF TRUSTEES

Regular Meeting – October 19, 2022

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number.

Please join the meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/632894525>

You can also dial in using your phone.
United States: +1 (646) 749-3122
Access Code: 632-894-525

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of September 21, 2022
 - b. Motion – Approving Water Supply Service Agreement for Fox Ridge Plat 4
 - c. Motion – Approving Water Supply Service Agreement for Fox Ridge Plat 5
 - d. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Outlot “X” of Forest Pointe Plat 1
 - e. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Outlot “Y” of Forest Pointe Plat 2
 - f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Kum & Go 0098

- g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Hy-Vee – 1725 Jordan Creek Pkwy
- h. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – CTI Ready Mix
- i. Resolution – Accepting Completed Improvements: 2021 Stilwell Elevated Water Storage Tank Painting Project (Water Works Project 00800-120-21004)

5. Recommendations from Committees

- a. Finance and Audit
 - 1. Report – Receive and Place on File for Preliminary Discussion the Draft Budget for 2023
- b. Personnel and Compensation
 - 1. Motion – Ratifying the Hiring of Jessica Hoepker as Accountant

6. Recommendations from Staff

- a. Motion – Approving and Authorizing Execution of a Professional Services Agreement with Shive-Hattery for Engineering Design Services for the SE Maffitt like Road and SE 42nd Street Extension
- b. Public Hearing – Proposal to Vacate Public Water Main Easement in Lot 1, Ginger East Plat 1, City of West Des Moines, Polk County, Iowa
- c. Motion – Approving Bill of Sale for former Maffitt Lake Road Water Main between Veterans Parkway and SE Soteria Avenue.
- d. Resolution – Vacating Public Water Main Easement In Lot 1, Ginger East Plat 1, City Of West Des Moines, Polk County, Iowa.

7. Construction Project Actions

- a. EP True Water Main Extension – Napoli Avenue to Wendover Lane (Water Works Project No. 00800-170-22003)
 - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 3. Resolution – Making Award of Contract
- b. Motion – Approving Change Order #2 – Ashworth Road Water Main Replacement – Segment 2

8. Motions to Pay Bills	\$ 1,478,048.52
a. Non-Construction Bills	\$ 587,062.04
b. Construction Bills	\$ 890,986.48
Fox Strand	
MCCI Relocate/Transfer Switch/Generator	\$ 12,116.00
Landmark Structures	
South Area EWT – Pay Request #5	\$ 692,113.87
Teams Services	
Professional Services-South Area EWT	\$ 3,556.69
Veenstra & Kimm Inc.	
Engineering Services-South Area EWT	\$ 7,205.38
Synergy Contraction LLC	
Ashworth Road Project	\$ 176,327.54

9. Motions to Receive, File and/or Refer	
a. Project Progress Report	October 19, 2022
b. Water Quality Report	September 2022
c. Check Register	September 2022
d. Change Order Report	October 19, 2022

- 10. Information Report**
- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
 - b. General Manager – Christina Murphy
 - c. Finance Manager and Treasurer – Pat Mullenbach
 - d. Water Production Manager – Mitch Pinkerton
 - e. Water Distribution Manager – Mark Hanasz
 - f. Engineering Project Manager – William Mabuice
 - g. Business Relations Manager – Josh Heggen
 - h. AFL-CIO Local 3861 Chapter President – Vincent White
 - i. City of West Des Moines Liaison

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
