



West Des Moines  
**Water Works**  
www.wdmww.com

MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES

GENERAL OFFICE  
515.222.3510

CUSTOMER SERVICE  
515.222.3460  
515.222.3378 – FAX

WATER TREATMENT AND  
DISTRIBUTION  
515.222.3465  
515.222.3469 – FAX

1505 Railroad Avenue  
West Des Moines, Iowa 50265

TTD/TTY 515.222.3334

EMAIL:  
waterworks@wdmww.com

**WEST DES MOINES WATER WORKS**  
**THE BOARD OF TRUSTEES**  
Regular Meeting – July 20, 2022

A. C. Ward Municipal Water Treatment Plant  
1505 Railroad Avenue – Conference Room  
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number.

Please join the meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/268153109>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 268-153-109

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Meeting of June 15, 2022
  - b. Motion – Approving the Water Supply Service Agreement for Timber Knoll at the Preserve Plat 2
  - c. Motion – Approving the Water Supply Service Agreement for Manchester Village Townhomes Plat 2
  - d. Motion – Approving the Water Supply Service Agreement for Jordan Ridge Plat 1
  - e. Resolution – Accepting Amended, Restated and Substituted Permanent Public Easement and Right-of-Way for Water Main – King's Grove Plat 1

- f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Des Moines University
- g. Resolution – Accepting Permanent Private Water Main Easement – WDM School District – Valley Southwoods Water Service
- h. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main
  - 1. Midtown Redevelopment Lot 1
  - 2. Midtown Redevelopment Lot 2
- i. Resolution – Accepting Completed Improvements: Ashworth Road Water Main Replacement Segment 1: 20<sup>th</sup> Street to 11<sup>th</sup> Street (Water Works Projects No. 00800-170-21011)

**5. Recommendations from Committees**

- a. Personnel and Compensation
  - 1. Motion – Approving the Hiring of Cody Johnson as Distribution Specialist

**6. Recommendations from Staff**

- a. Motion – Approving a Proposal from Occupational Safety Consultants for Lock-Out Tag-Out Services at AC Ward
- b. Motion – Approving the Contract with Team Services for Materials Testing through July 1, 2023
- c. Motion – Approving a Legal Services Contract with Driscoll Firm, LLC and others to provide legal assistance regarding a PFAS class action lawsuit.

**7. Construction Project Actions**

- a. Ashworth Road Water Main Replacement – Segment 2: Valley West Drive (35<sup>th</sup> Street) to 31<sup>st</sup> Street and 11<sup>th</sup> Street to 8<sup>th</sup> Street (Water Works Project No. 00800-120-21011)
  - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 3. Resolution – Making Award of Contract

<b>8.</b>	<b>Motions to Pay Bills</b>	<b>\$ 2,205,477.61</b>
	a. Non-Construction Bills	\$ 568,143.47
	b. Construction Bills	\$ 1,637,334.14
	Civil Design Advantage, LLC	
	EP True Pkwy Main Project-Phase 2	\$ 5,351.75
	Dixon Engineering & Inspection Services	
	Stillwell Water Tank Painting Project	\$ 26,350.90
	Aerator Painting Project	\$ 3,250.00
	Landmark Structures	
	South Area Elevated Water Storage Tower	\$ 1,409,704.99
	Questcdn.com	
	Aerator Painting Project	\$ 165.00
	Synergy Contracting, LLC	
	Ashworth Water Main Project – 8 <sup>th</sup> to 35 <sup>th</sup> St.	
	– Pay Request #8	\$ 32,277.97
	Ashworth Water Main Project – 8 <sup>th</sup> to 35 <sup>th</sup> St.	
	– Pay Request #9	\$ 64,621.34
	Team Services	
	Professional Services – South Area Elevated	
	Water Storage Tower	\$ 636.57
	Veenstra & Kimm Inc.	
	Engineering Services – South Area Elevated	
	Water Storage Tower	\$ 13,205.62
	Viking Industrial Painting	
	Stillwell Water Tank Painting Project	\$ 81,320.00
	Xenia Rural Water District	
	Services from 2021 – Booneville Road Main	
	Replacement	\$ 450.00

<b>9.</b>	<b>Motions to Receive, File and/or Refer</b>	
	a. Project Progress Report	July 13, 2022
	b. Water Quality Report	June 2022
	c. Check Register	June 2022
	d. Change Order Report	July 13, 2022

<b>10.</b>	<b>Information Report</b>	
	a. Board of Trustees Standing Committees	
	1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff	
	2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith	
	3. Operations – Erin Sheriff, Chair; Mary Thomsen	
	4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler	
	5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan	
	b. General Manager – Christina Murphy	
	1. 28E Legal Review	
	c. Finance Manager and Treasurer – Pat Mullenbach	

- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

## **11. Adjourn**

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If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

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