



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting – June 15, 2022

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number.

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/305817453>

You can also dial in using your phone.
United States: +1 (408) 650-3123
Access Code: 305-817-453

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of May 18, 2022
 - b. Motion – Approving the Water Supply Service Agreement for Stonewood Plat 1
 - c. Motion – Approving the Water Supply Service Agreement for Fox Ridge Plat 2
 - d. Motion – Approving the Water Supply Service Agreement for Fox Ridge Plat 3
 - e. Resolution – Accepting Completed Improvements: Adams Street Water Main Extension – Veterans Parkway to SE Orilla Road (Water Works Projects No. 00800-170-21023)

- f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Tommy Car Wash
- g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Dowling Bus Facility
- h. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Farmers State Bank
- i. Resolution – Accepting Easements – Ashworth Road Water Main Replacement Project – Segment 2 – West Des Moines Water Works Project 00800-170-21021
 - 1. 909 Ashworth Road – Lodge of Ashworth (Temporary Construction)
 - 2. 1015 Ashworth Road – Lodge of Ashworth (Temporary Construction)
 - 3. 3105 Ashworth Road – Smith (Temporary Construction and Permanent Public Easement and Right-of-Way for Water Main.

5. Recommendations from Committees

- a. Finance and Audit
 - 1. Motion – Receive, File, and Distribute the Independent Auditor’s Report of Financial Statements for the Year Ended December 31, 2021
- b. Customer and Community Relations
 - 1. Motion – Denying a Request to Waive or Reduce Fees Associated with Connection to West Des Moines Water Works for 4373 SE Orilla Road

6. Recommendations from Staff

- a. Motion – Approving the Monthly Health and Dental Insurance Premiums, Effective July 1, 2022 through June 30, 2023

7. Construction Project Actions

- a. 2022 Aerator Painting – A.C. Ward Treatment Plant – West Des Moines Water Works (Water Works Project No. 00800-120-20004)
 - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 3. Resolution – Making Award of Contract

- b. Ashworth Road Water Main Replacement – Segment 2: Valley West Drive (35th Street) to 31st Street and 11th Street to 8th Street (Water Works Project No. 00800-120-21011)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. July 7, 2022; Public Hearing: 4:05 P.M., July 20, 2022)
- c. Motion – Approving Change Order #2 – Adams Street Elevated Water Storage Tank

8. Motions to Pay Bills \$ 1,202,354.88

- a. Non-Construction Bills \$ 449,572.90
- b. Construction Bills \$ 752,781.98
 - HR Green Company
 - Ashworth Water Main Replacement \$ 5,085.35
 - Landmark Structures
 - Adams St. Water Tower Project
 - Pay Request #3 \$ 437,166.26
 - OnTrack Construction, LLC
 - Adams St. Water Main Extension Veterans to SE Orilla - Pay Request #4 \$ 9,130.77
 - Adams St. Water Main Extension Veterans to SE Orilla - Retainage \$ 30,364.07
 - Questcdn.com
 - 39th St. Reservoir Painting Project \$ 105.00
 - Team Services
 - Professional Services - Adams St. Water Storage Tank Project \$ 2,112.18
 - Professional Services - Adams St. Water Main Extension Project \$ 365.54
 - Professional Services – Ashworth Water Main Ext. 7th to Ashworth \$ 267.79
 - Veenstra & Kimm Inc
 - Engineering Services - Adams Street Water Tank Project \$ 8,435.92
 - Viking Industrial Painting
 - Stillwell Water Tank Painting Project
 - Pay Request #3 \$ 237,500.00

9. Motions to Receive, File and/or Refer

- a. Project Progress Report June 9, 2022
- b. Water Quality Report May 2022
- c. Check Register May 2022
- d. Change Order Report June 9, 2022

10. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

11. Executive Session

- a. Motion – Proposed Closed Session – *Section 21.5(c), Code of Iowa allows a closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Vote to go into closed session to discuss imminent litigation.*

12. Possible Action

- a. Motion – Authorizing General Manager to Take Action as Directed by the Board of Trustees

13. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
