



West Des Moines
Water Works
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MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting – April 20, 2022

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. City Update – *Tom Hadden and Lynne Twedt***
- 4. Financial Report**
- 5. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of March 23, 2022
 - b. Resolution – Accepting Adams Street Elevated Water Storage Tower Sewer
 - c. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Fountain Terrace Apartments
 - d. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Hy-Vee (300 Grand) – Easement 1
 - e. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Hy-Vee (300 Grand) – Easement 2
 - f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Jordan West Kum & Go
 - g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – South Branch Investment Group
 - h. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Westown Crossing Senior Apartments

- i. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – 8925 Ashworth Road
- j. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Ashworth Road Water Main Replacement Project – Segment 2 – West Des Moines Water Works Project 00800-170-21021
 - 1. 3301 Ashworth Road – LDS Church
- k. Motion – Approving the Water Supply Service Agreement for Ashworth Commercial – 8929 Ashworth Road
- l. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Fareway – Easement 1
- m. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Fareway – Easement 2

6. Recommendations from Committees

- a. Personnel and Compensation
 - 1. Motion – Ratifying the Hiring of Patrick O’Connell as Maintenance Worker

7. Recommendations from Staff

- a. Motion – Approving the Finance Agreement Between the City of West Des Moines and the West Des Moines Water Works for Work Associated with Microsoft Project Ginger
- b. Motion – Accepting Price Quotation and Authorizing Purchase of a Lime Slurry Pump
- c. Motion – Approving a Master Agreement and Task Order No. 1 & 2 with FOX Strand & Associates for Professional Engineering Services for Relocating MCC No. 1, Automatic Transfer Switch Replacement and General Control Unit Replacement

8. Construction Project Actions

- a. 2022 Water Main Replacement Program – Briar Ridge and Valley Ridge Court East of S 35th Street (Water Works Project No. 00800-170-22001)
 - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
 - 3. Resolution – Rejecting All Bids
- b. 2022 Pumping Station Pipe Gallery Painting – 39th Street Reservoir – West Des Moines Water Works (Water Works Project No. 00800-170-22023)
 - 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. May 5, 2022; Public Hearing: 4:05 P.M., May 18, 2022)

- c. Adams Street Water Main/Tower Change Orders
 - 1. Motion – Approving Change Order #3 – Adams Street Water Main Extension – Veterans Parkway to SE Orilla Road
 - 2. Motion – Approving Change Order #4 – Adams Street Water Main Extension – Veterans Parkway to SE Orilla Road

9. Motions to Pay Bills \$ 1,709,557.12

- a. Non-Construction Bills \$ 391,161.68
- b. Construction Bills \$ 1,318,395.44
 - Bolton & Menk
 - Engineering Services – Meridian Project \$ 1,346.00
 - HR Green Company
 - Ashworth Main Project – 8th to 35th \$ 20,984.90
 - OnTrack Construction, LLC
 - Adams St. Water Main Extension Veterans to SE Orilla – Pay Request #3 \$ 104,676.46
 - Teams Services
 - Adams St. Water Storage Tank \$ 382.93
 - Landmark Structures
 - Adams St. Water Tower – Pay Request #1 \$ 1,081,070.09
 - Veenstra & Kimm Inc
 - Engineering Services – Adams St. Water Tank \$ 9,335.10

10. Motions to Receive, File and/or Refer

- a. Project Progress Report April 12, 2022
- b. Water Quality Report March 2022
- c. Check Register March 2022
- d. Change Order Report April 12, 2022

11. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
 - 1. 28E Legal Review Update
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen

- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

12. Executive Session (optional)

- a. Motion – Proposed Closed Session – *Section 388.9(1), Code of Iowa, allows a closed session to discuss marketing and pricing strategies and proprietary information that may impact its competitive position by public disclosure not required of potential or actual competitors related to ongoing negotiations over creating an integrated regional water authority. Vote to go into closed session to discuss regionalization*

13. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
