



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting – March 23, 2022

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda

- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

- 3. Financial Report**
 - a. January Financials
 - b. February Financials

- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of February 16, 2022
 - b. Motion – Approving the Water Supply Service Agreement for The Tower
 - c. Motion – Approving the Water Supply Service Agreement for City of WDM - Stagecoach Drive S Jordan Creek Parkway to S 78th Street
 - d. Motion – Approving Water Supply Service Agreement for Valley View Park.
 - e. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – The Tower – Easement 1
 - f. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – The Tower – Easement 2
 - g. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Ashworth Road Water Main Replacement Project – Segment 2 – West Des Moines Water Works Project 00800-170-21021
 1. 801 Ashworth – Davis
 2. 916 Ashworth – Crestview Terrace
 3. 3115 Ashworth – Vitteri

4. 1004 32nd Street – Jung
5. 1005 32nd Street – Karns

5. Recommendations from Committees

- a. None

6. Recommendations from Staff

- a. Motion – Approving and Authorizing Execution of a Professional Services Agreement with Civil Design Advantage, LLC for Engineering Design Services for the EP True Water Main Extension
- b. Resolution – Granting Underground Electric Easement to MidAmerican Energy for the Adams Street Elevated Water Storage Tank

7. Construction Project Actions

- a. 2022 Water Main Replacement Program – Briar Ridge and Valley Ridge Court East of S 35th Street (Water Works Project No. 00800-170-22001)
 1. Resolution – Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids 2:00 P.M. April 7, 2022; Public Hearing: 4:05 P.M., April 20, 2022)

8. Motions to Pay Bills

a. Non-Construction Bills	\$ 750,112.43
b. Construction Bills	\$ 418,580.58
Bolton & Menk	\$ 331,531.85
Meridian/Southbranch Project	\$ 1,586.50
OnTrack Construction, LLC	
Adams St. Water Main Extension Veterans to SE Orilla – Pay Request #2	\$ 288,457.05
Veenstra & Kimm Inc	
Adams Street water Tanks	\$ 8,618.30
Stillwell Storage tank Logo	\$ 606.00
Bejamin Jung	
Easement Acquisition/Ashworth Project	\$ 13,240.00
801 Ashworth, LLC	
Easement Acquisition/Ashworth Project	\$ 9,000.00
Crestview Terrace LLLP	
Easement Acquisition/Ashworth Project	\$ 630.00

9. Motions to Receive, File and/or Refer

- | | | |
|----|-------------------------|----------------|
| a. | Project Progress Report | March 11, 2022 |
| b. | Water Quality Report | February 2022 |
| c. | Check Register | February 2022 |
| d. | Change Order Report | March 11, 2022 |

10. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff
 - 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith
 - 3. Operations – Erin Sheriff, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan
- b. General Manager – Christina Murphy
- c. Finance Manager and Treasurer – Pat Mullenbach
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City of West Des Moines Liaison

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
