



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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WEST DES MOINES WATER WORKS THE BOARD OF TRUSTEES

Regular Meeting – February 16, 2022

A. C. Ward Municipal Water Treatment Plant
1505 Railroad Avenue – Conference Room
4:00 pm

Public access to this meeting will be available in person or through the below link and/or phone number due to the Coronavirus outbreak

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/500921037>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 500-921-037

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of January 19, 2022
 - b. Motion – Approving Minutes of the Special Meeting of January 24, 2022
 - c. Motion – Approving Minutes of the Special Meeting of January 26, 2022
 - d. Resolution – Accepting Completed Improvements: SE 1st Street and SE Willow Creek Drive Water Main (City of West Des Moines Project No. 0510-057-2020)
 - e. Resolution – Accepting Completed Improvements: Browns Woods Estates Plat 2
 - f. Resolution – Accepting Completed Improvements: The Preserve Estates Plat 2

- g. Resolution – Accepting Completed Improvements: Willow Creek Villas Plat 1
- h. Resolution – Accepting Completed Improvements: Willow Creek Villas Plat 2
- i. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – 21WDM
- j. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Ashworth Road Water Main Replacement Project – Segment 2 – West Des Moines Water Works Project 00800-170-21021
 - 1. 1025 Ashworth – Guide One Mutual Insurance
 - 2. 1100 Ashworth – WDM Open Bible Church
 - 3. 1111 Ashworth – Guide One Mutual Insurance
 - 4. 3025 Ashworth – Montognese
- k. Resolution – Accepting Permanent Public Easement and Right-of-Way for Water Main – Village of Ponderosa Building I
- l. Resolution – Accepting Completed Improvements: The Preserve Estates Plat 1
- m. Resolution – Accepting Completed Improvements: Willow Creek Row Homes

5. Recommendations from Committees

- a. Finance and Audit
 - 1. Public Hearing – Budget Amendment for 2022
 - 2. Resolution – Adopting a Budget Amendment for 2022
- b. Operations
 - 1. Resolution – Authorizing Amendment No.2 to 50th Street Tower Lease With Option Agreement

6. Recommendations from Staff

- a. Motion – Authorizing the MidAmerican Energy Company Underground Electrical Service Extension Proposal for the Adams Street Elevated Water Storage Tank
- b. Motion – Authorizing an Amendment to the Professional Services Proposal from Veenstra and Kimm for Design and Construction Services for the Adams Street Elevated Water Storage Tank
- c. Motion – Approving Request to Purchase Vehicle

7. Construction Project Actions

- a. None

- | | | |
|------------|---|----------------------|
| 8. | Motions to Pay Bills | \$ 408,938.71 |
| | a. Non-Construction Bills | \$ 392,040.15 |
| | b. Construction Bills | \$ 16,898.56 |
| | Bolton & Menk | |
| | Meridian Project | \$ 1,283.50 |
| | GuideOne Mutual Insurance | |
| | Easement Acquisition – Ashworth Rd. | \$ 2,430.00 |
| | West Des Moines Open Bible Church | |
| | Easement Acquisition – Ashworth Rd | \$ 1,106.40 |
| | James N. Montognese | |
| | Easement Acquisition – Ashworth Rd | \$ 1,228.10 |
| | Team Services | |
| | Adams Street Water Tank Project | \$ 766.06 |
| | V&K | |
| | Adams Street Water Tank Project | \$ 10,083.90 |
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| 9. | Motions to Receive, File and/or Refer | |
| | a. Project Progress Report | February 9, 2022 |
| | b. Water Quality Report | January 2022 |
| | c. Check Register | January 2022 |
| | d. Change Order Report | February 9, 2022 |
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| 10. | Information Report | |
| | a. Board of Trustees Standing Committees | |
| | 1. Customer and Community Relations – Mary Thomsen, Chair; Erin Sheriff | |
| | 2. Finance and Audit – Gretchen Tegeler, Chair, Jody Smith | |
| | 3. Operations – Erin Sheriff, Chair; Mary Thomsen | |
| | 4. Personnel and Compensation – Scott Brennan, Chair; Gretchen Tegeler | |
| | 5. Planning/Regionalization – Jody Smith, Chair; Scott Brennan | |
| | b. General Manager – Christina Murphy | |
| | c. Finance Manager and Treasurer – Pat Mullenbach | |
| | d. Water Production Manager – Mitch Pinkerton | |
| | e. Water Distribution Manager – Mark Hanasz | |
| | f. Engineering Project Manager – William Mabuce | |
| | g. Business Relations Manager – Josh Heggen | |
| | h. AFL-CIO Local 3861 Chapter President – Vincent White | |
| | i. City of West Des Moines Liaison | |

11. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
