



West Des Moines  
**Water Works**  
www.wdmww.com

MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES

GENERAL OFFICE  
515.222.3510

CUSTOMER SERVICE  
515.222.3460  
515.222.3378 – FAX

WATER TREATMENT AND  
DISTRIBUTION  
515.222.3465  
515.222.3469 – FAX

1505 Railroad Avenue  
West Des Moines, Iowa 50265

TTD/TTY 515.222.3334

EMAIL:  
waterworks@wdmww.com

**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**  
Regular Meeting – September 16, 2019

Fire Station #17  
Conference Room – 1401 Railroad Avenue  
4:00 P. M.

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Meeting of August 19, 2019
  - b. Motion – Approving Water Supply Service Agreement for Cedar Ridge Plat 3
  - c. Resolution – Accepting Permanent Access Easement for Water Main and Appurtenances – West Green Industrial Park
- 5. Recommendations from Committees**
  - a. Finance and Audit
    1. Resolution – Revising Water Supply Connection Fees
- 6. Recommendations from Staff**
  - a. Motion – Granting Gas Easement to Mid-American Energy Company for West Des Moines Water Works Administration Building
  - b. Motion – Approving the Contract Agreement with Iowa Geological Survey for Modeling of the Jordan Aquifer
  - c. Resolution – Amending Rules for Portable Water Stations
  - d. Motion – Approving Deep Well #3 Column Pipe and Check Valve Purchase

**7. Construction Project Actions**

- a. 2019 Water Main Replacement – Crown Flair Drive and Meadowbrook Drive and 20th Street (Water Works Project No. 00800-170-19001)
  - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 3. Motion – Receive and File Bids Received on September 5, 2019
  - 4. Resolution – Making Award of Contract
  - 5. Resolution – Approving Construction Contract and Bond
- b. Adams and 60th 2019 Water Main Extension – Between Veterans Parkway and the Joint Maffitt Booster Station (Water Works Project No. 00800-170-19004)
  - 1. Public Hearing – Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 2. Resolution – Adopting Plans, Specifications, Addenda, Form of Contract & Estimate of Costs
  - 3. Motion – Receive and File Bids Received on September 5, 2019
  - 4. Resolution – Making Award of Contract
  - 5. Resolution – Approving Construction Contract and Bond

**8. Motions to Pay Bills**

- a. Non-Construction Bills \$437,334.07
- b. Construction Bills
  - Edge Commercial, LLC \$315,960.45
  - WDMWW Administrative Building Pay Request #4
  - Shive-Hattery \$8,991.98
  - WDMWW Administrative Building

**9. Motions to Receive, File and/or Refer**

- a. Project Progress Report September 13, 2019
- b. Water Quality Report August 2019
- c. Check Register August 2019
- d. Change Order Report August 2019

**10. Information Report**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations – Mary Thomsen, Chair; Scott Brennan
  - 2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith

3. Operations – Scott Brennan, Chair; Mary Thomsen
  4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
  5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
  6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Christina Murphy
  - c. Finance Manager and Treasurer – Pat Mullenbach
  - d. Water Production Manager – Mitch Pinkerton
  - e. Water Distribution Manager – Mark Hanasz
  - f. Engineering Project Manager – William Mabuice
  - g. Business Relations Manager – Josh Heggen
  - h. AFL-CIO Local 3861 Chapter President – Vincent White
  - i. City of West Des Moines Liaison

## **11. Adjourn**

---

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

---