



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

GENERAL OFFICE
515.222.3510

CUSTOMER SERVICE
515.222.3460
515.222.3378 – FAX

WATER TREATMENT AND
DISTRIBUTION
515.222.3465
515.222.3469 – FAX

1505 Railroad Avenue
West Des Moines, Iowa 50265

TTD/TTY 515.222.3334

EMAIL:
waterworks@wdmww.com

**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**
Special Meeting – January 7, 2019

**Fire Station #17
Conference Room – 1401 Railroad Avenue
4:00 P.M.**

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Board of Trustees**
 - a. Discussion – 2019 Chair, Vice Chair, and Committee Appointments
- 3. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees any matter not on the agenda for today's meeting.)
- 4. Consent Agenda**
 - a. Resolution – Accepting Permanent Easement and Right-Of-Way for Water Main – Bridgewood Square
 - b. Resolution – Accepting Permanent Access Easement for Water Main and Appurtenances – Covenant Cove
 - c. Resolution – A Resolution Amending Signatories
- 5. Recommendations from Committees**
 - a. Planning and Regionalization
 1. Resolution – Adopting Second Amendment to Chapter 28E Agreement By and Among the City of Norwalk, Iowa, the City of Cumming, Iowa, and the Board of Water Works Trustees of the City of Des Moines, Iowa Providing for Joinder By the Board of Water Works Trustees of the City of West Des Moines
 2. Motion – Approving Professional Service Agreement with Veenstra & Kimm, Inc. for Tasks 5 and 6 of the Joint Waukee/WDMWW Source Water Availability Study

- b. Customer and Community Relations
 - 1. Resolution – Approving Donation of Funds to the MidAmerican RecPlex Project
- c. Personnel and Compensation
 - 1. Motion – Ratifying Correction to Employee Compensation Schedule
 - 2. Resolution – Approving the Appointment of Josh Heggen as Interim General Manager and Providing for Temporary Additional Compensation

6. Recommendations from Staff

- a. Motion – Approving Professional Service Agreement with Shive Hattery to Perform Security System Design and Integration
- b. Motion – Approving Professional Service Agreement with Shive Hattery to Perform Commissioning Service on New Administrative Office Building
- c. Motion – Approving Quotation and Authorizing Repair to High Service Pump #4 at Water Treatment Plant

7. Discussion

- a. Discussion – Discussion with Francis & Associates Concerning Recruitment of the General Manager Position

8. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Scott Brennan
 - 2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
 - 3. Operations – Scott Brennan, Chair; Mary Thomsen
 - 4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
 - 5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
 - 6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Diana Wilson
- c. Interim Finance Manager and Treasurer – Paula Meyer
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City Discussion
 - 1. Old Business
 - 2. New Business

9. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
