

WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting, October 22, 2012

A. C. Ward Municipal Water Treatment Plant
Conference Room - 1505 Railroad Avenue
4:00 P. M.

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion -- Approving Agenda

 - 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

 - 3. Financial Report**

 - 4. Consent Agenda**
 - a. Motion -- Approving Minutes of Special Meeting of October 8, 2012
 - b. Motion -- Approving Water Service Agreement for Bridgewood North
 - c. Motion -- Approving Water Service Agreement for Brookview Estates Plat 1

 - 5. Construction Project Actions**
 - a. 2012 South Booster Station and Water Mains
Division 3: Water Mains and Site Work
West Des Moines Water Works Project No. 00800-170-12001
- 4:05 P.M.**
1. Public Hearing -- Plans, Specifications, Form of Contract and Estimate of Costs
 2. Resolution -- Adopting Plans, Specifications Form of Contract and Estimate of Costs
 3. Motion -- Receive and File Bids Received on October 17, 2012
 4. Resolution -- Making Award of Construction Contract
 5. Resolution -- Approving Construction Contract and Bond
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- 6. Recommendation from Committees**
 - a. Finance and Audit
 1. Motion -- Approving Hiring of independent Auditing Firm for the Year Ended December 31, 2012
 2. Resolution -- Fixing Date, Time and Place for a Public Hearing to Amend the 2012 Budget (4:05 P.M. November 19, 2012)
 3. Report -- Preliminary Discussion of 2013 Draft Budget

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Agenda (continued)

6. Recommendation from Committees (continued)

- b. Personnel and Compensation
 - 1. Discussion item -- General Manager Search and Position Description
- c. Planning
 - 1. Motion -- Approving Connection Fee District Update Scope of Services Fee Proposal

7. Recommendation from Staff

- a. Motion -- Approval of Replacement Dump Body and Accessories for Truck No. 743
- b. Motion -- Ratifying Emergency Repairs to Deep Well #3

8. Motion to Receive and File

- a. Project Progress Report -- Through September, 2012
- b. Water Quality Report -- September, 2012
- c. Check Register -- September, 2012

9. Motion to Pay Bills

- a. Non-Construction Bills \$524,082.67

10. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Brian P. Rickert
 - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
 - 3. Operations – William S. Spencer, Chair; Karen Novak Swalwell
 - 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert
 - 5. Planning - William B. Spencer, Chair; Gwen A. Swanger
 - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. Acting General Manager – Bill Garrett
- c. Accounting Manager and Treasurer – Paula Meyer
- d. Engineering Project Manager – Diana Wilson
- e. Water Production Manager – Mitch Pinkerton
- f. Water Distribution Manager – Mark Hanasz

11. Closed Session

- a. Motion -- To go into Closed Session in accordance with Section 21.5(1)c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

12. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.