

**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**

Regular Meeting – September 17, 2012

A. C. Ward Municipal Water Treatment Plant
Conference Room - 1505 Railroad Avenue
4:00 P. M.

AGENDA

1. Call to Order, Roll Call, Approval of Agenda

- a. Motion - Approving Agenda

2. Citizen Forum

- a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

3. Financial Report

4. Construction Project Actions

- a. 2012 South Area System Improvements – Package Booster Station Purchase
(West Des Moines Water Works Projects No. 00800-170-12003)

- 4:05 P.M.**
1. Public Hearing - Plans, Specifications, Form of Contract and Estimate of Costs
 2. Resolution - Adopting Plans, Specifications Form of Contract and Estimate of Costs
 3. Motion - Receive and File Bids Received on September 11, 2012
 4. Resolution - Making Award of Purchase Contract

- b. 2012 South Area System Improvements – Standby Generator Equipment Purchase
(West Des Moines Water Works Projects No. 00800-170-12003)

- 4:10 P.M.**
1. Public Hearing - Plans, Specifications, Form of Contract and Estimate of Costs
 2. Resolution - Adopting Plans, Specifications Form of Contract and Estimate of Costs
 3. Motion - Receive and File Bids Received on September 11, 2012
 4. Resolution - Making Award of Purchase Contract

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Agenda (continued)

- c. 2012 South Area System Improvements – South 22nd Street 24-inch Feeder Main Installation (West Des Moines Water Works Projects No. 00800-170-12004)

- 4:15 P.M.**
1. Public Hearing - Plans, Specifications, Form of Contract and Estimate of Costs
 2. Resolution - Adopting Plans, Specifications Form of Contract and Estimate of Costs
 3. Motion - Receive and File Bids Received on September 14, 2012
 4. Resolution - Making Award of Construction Contract

- d. 2012 South Area System Improvements – Agreement with Warren Water District to purchase Sections of Service Area within the City Limits of West Des Moines

- 4:25 P.M.**
1. Public Hearing - Agreement with Warren Water District to purchase Sections of Service Area within the City Limits of West Des Moines
 2. Resolution - Approving Agreement with Warren Water District to purchase Sections of Service Area within the City Limits of West Des Moines

- e. 2012 South Area System Improvements – Agreement with the City of West Des Moines to Occupy Excess Right-of-Way for a Temporary Booster Station

- 4:30 P.M.**
1. Public Hearing - Agreement with the City of West Des Moines to Occupy Excess Right-of-Way for a Temporary Booster Station
 2. Resolution - Agreement with the City of West Des Moines to Occupy Excess Right-of-Way for a Temporary Booster Station

5. Consent Agenda

- a. Motion - Approving Minutes of Regular Meeting of August 20, 2012

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Agenda (continued)

6. Recommendations from Committees

a. Personnel Committee

1. Motion -- Ratify Hiring of Water Distribution Coordinator
2. Motion -- Approval of Professional Legal Services to conduct negotiations for Bargaining Contract

b. Operations Committee

1. Motion -- Approval of Engineering Services to Conduct 88th Street Water Tower and Pressure Zone 3 Assessment

7. Motions to Receive, File and/or Refer

- a. Project Progress Report - Through August, 2012
- b. Water Quality Report - August, 2012
- c. Check Register - August, 2012

8. Motions to Pay Bills

- a. Non-Construction Bills \$482,085.61

9. Information Report

- a. Board of Trustees Standing Committees
 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Brian P. Rickert
 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
 3. Operations - William S. Spencer, Chair; Karen Novak Swalwell
 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert
 5. Planning - William B. Spencer, Chair; Gwen A. Swanger
 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. General Manager - Jerry Stevens
 - South Area Development
- c. Customer Service Manager - Bill Garrett
- d. Accounting Manager and Treasurer - Paula Meyer
- e. Engineering Project Manager - Diana Wilson
- f. Water Production Manager - Mitch Pinkerton
- g. Water Distribution Manager - Mark Hanasz

10. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.