

**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**

Regular Meeting – July 16, 2012

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue

**4:00 P. M**

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion - Approving Agenda
  
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
  
- 3. Financial Report**
  - a. Issuance of Not to \$8,450,000 Water Revenue Bonds, Series 2012

**4:00 P.M.**

  1. Public Hearing on the Issuance
  2. Resolution Instituting Proceedings to Take Additional Action for the Issuance of not t Exceed \$8,450,000 Water Revenue Bonds Series 2012
  - b. Financial Report
  
- 4. Construction Project Actions**

None
  
- 5. Consent Agenda**
  - a. Motion - Approving Minutes of Regular Meeting of the Board of Trustees of June 27, 2012
  
- 6. Recommendations from Committees**
  - a. Operations Committee
    1. Motion - Motion to Take from the Table and Approve the Hiring of HR Green, Inc. for Design Services for Temporary Booster Pump Station and Water Main Extension Project (Water Woks Project No. 00800-170-12001 to 00800-170-12003)
  
- 7. Recommendations from Staff**
  - a. Motion - Motion to Receive and File the Listing of Monthly Health and Dental Insurance Premiums, Effective July 1, 2012 Through June 30, 2013

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**8. Motions to Receive, File and/or Refer**

- a. Project Progress Report - Through June, 2012
- b. Water Quality Report - June, 2012
- c. Check Register - June, 2012

**9. Motions to Pay Bills**

- a. Non-Construction Bills \$392,955.00
- b. Construction Bills
  - Halbrook Excavating – 2012 Water Main Replacement Program – Payment #3 \$ 57,676.08

**10. Information Report**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Brian P. Rickert
  - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
  - 3. Operations – William S. Spencer, Chair; Karen Novak Swalwell
  - 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert
  - 5. Planning - William B. Spencer, Chair; Gwen A. Swanger
  - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. General Manager – Jerry Stevens - South Area Development
- c. Customer Service Manager – Bill Garrett
- d. Accounting Manager and Treasurer – Paula Meyer
- e. Engineering Project Manager – Diana Wilson
- f. Water Production Manager – Mitch Pinkerton
- g. Water Distribution Manager – Mark Hanasz

**11. Adjourn**

at 222-3465 at least 48 hours before the meeting. We are pleased to help you.