

**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**

Regular Meeting – June 18, 2012

A. C. Ward Municipal Water Treatment Plant
Conference Room - 1505 Railroad Avenue
4:00 P. M

AGENDA (Corrected)

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion - Approving Agenda

- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

- 3. Closed Session**
 - a. Motion -Motion to go into Closed Session in accordance Section 21.5(1)c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

- 4. Financial Report**

- 5. Construction Project Actions**
 - a. Resolution - Accepting Completed Improvements: Chapel Pointe Plat 1 (formerly Reed's Crossing Plat 14)
 - b. Resolution - Accepting Completed Improvements: Silverwood Plat 3
 - c. Resolution - Approving Ordering Construction of Highway 5 Water Main Casing Pipe Crossing (West Des Moines Water Works Project No. 00800-170-12004) Certain Public Improvements and Fixing Dates, Times and Places for a Public Hearing Thereon and for taking of Bids Therefore (Bids: 10:00 A.M., July 11, 2012; Public Hearing: 4:05 P.M., July 16, 2012)
 - d. Motion - Approving Distribution of Engineering Scope of Services for Temporary Booster Station Project Distribution Date to Selected Firms – Cost of Services from Selected Engineering Firms: June 19, 2012 (Selected Firms Due: 8:00 A.M., June 27, 2012)

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6. **Consent Agenda**
 - a. Motion - Approving Minutes of Regular Meeting of the Board of Trustees of May 30, 2012

7. **Recommendations from Committees**
 - a. Personnel and Compensation
 1. Motion - Ratifying Promotion of Mark Hanasz to Water Distribution Manager
 2. Motion - Possible Hiring of Investigator

8. **Recommendations from Staff**
 - a. Motion - Authorize Request for Proposal for Engineering Firm to Investigate Northwest Area of Distribution System

9. **Motions to Receive, File and/or Refer**
 - a. Project Progress Report - Through May, 2012
 - b. Water Quality Report - May, 2012
 - c. Check Register - May, 2012

10. **Motions to Pay Bills**
 - a. Non-Construction Bills \$244,181.17
 - b. Construction Bills
 - Halbrook Excavating – 2012 Water Main Replacement Program – Payment #2 \$ 71,711.39

11. **Information Report**
 - a. Board of Trustees Standing Committees
 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Brian P. Rickert
 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
 3. Operations – William S. Spencer, Chair; Karen Novak Swalwell
 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert
 5. Planning - William B. Spencer, Chair; Gwen A. Swanger
 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
 - b. General Manager – Jerry Stevens - South Area Development
 - c. Customer Service Manager – Bill Garrett
 - d. Accounting Manager and Treasurer – Paula Meyer
 - e. Engineering Project Manager – Diana Wilson
 - f. Water Production Manager – Mitch Pinkerton
 - g. Water Distribution Manager – Mike Scott

12. **Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.