

WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES
Regular Meeting, November 19, 2012

A. C. Ward Municipal Water Treatment Plant
Conference Room - 1505 Railroad Avenue
4:00 P. M.

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion -- Approving Agenda

- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

- 4:05 P.M. 3. Public Hearing on Amendment of Current Budget (Calendar Year 2012)**
 - a. Public Hearing -- Amendment of Current Budget (Calendar Year 2012)

 - b. Resolution -- Amending Current Budget (Calendar Year 2012)

- 4. Financial Report**

- 5. Consent Agenda**
 - a. Motion -- Approving Minutes of Regular Meeting of October 22, 2012

 - b. Motion -- Approving Minutes of Special Meeting of November 5, 2012

- 6. Construction Project Actions**

- 7. Recommendation from Committees**
 - a. Finance and Audit
 1. Resolution -- Fixing Date, Time and Place for a Public Hearing to Adjust the Basic Service Charge (4:05 P.M. December 10, 2012)

 2. Resolution -- Fixing Date, Time and Place for a Public Hearing to Approve the 2013 Budget (4:10 P.M. December 10, 2012)

 - b. Personnel and Compensation
 1. Motion -- Ratify the Hiring of Jennifer Cisar as an Administrative Assistant

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Agenda (continued)

8. Recommendation from Staff

- a. Motion -- Accepting Price Quotation to Clean Water Storage Facilities
- b. Motion -- Approving Agreement with Des Moines Water Works
- c. Motion -- Approving MidAmerican Energy Refundable Advance for Construction Underground Electric Service Extension
- d. Motion -- Approve Replacement of Selected Gas Unit Heaters in Filter Building
- e. Motion -- Approve Addition of Survey and Construction Staking Work for the S. 22nd Street Feeder Main Project to H. R. Green's Existing Professional Services Contract
- f. Motion -- Approve Temporary Assignment of Easement from the Warren Water District

9. Motion to Receive and File

- a. Project Progress Report -- Through October, 2012
- b. Water Quality Report -- October, 2012
- c. Check Register -- October, 2012

10. Motion to Pay Bills

- a. Non-Construction Bills \$275,610.28

11. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Brian P. Rickert
 - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
 - 3. Operations – William S. Spencer, Chair; Karen Novak Swalwell
 - 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert
 - 5. Planning - William B. Spencer, Chair; Gwen A. Swanger
 - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. Acting General Manager – Bill Garrett
- c. Accounting Manager and Treasurer – Paula Meyer
- d. Engineering Project Manager – Diana Wilson
- e. Water Production Manager – Mitch Pinkerton
- f. Water Distribution Manager – Mark Hanasz

12. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.