

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

September 18, 2012

A special meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Tuesday, September 18, 2012. Trustees Philip J. Dorweiler, Gwen A. Swanger, Brian P. Rickert and William B. Spencer were present; also present were staff members William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana J. Wilson, Engineering Project Manager; Mitch Pinkerton, Water Production Manager; Mark Hanasz, Water Distribution Manager; and Councilman Charles Schneider.

Moved by Spencer, seconded by Dorweiler that the agenda as amended be approved.
Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to appoint Garrett as the acting secretary for this meeting.
Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

A public meeting on the matter of the opening of bids for the sale of \$7,570,000 Water Revenue Bonds, Series 2012 was held. The Board received a presentation from Larry Burger and Maggie Burger from Speer Financial, Inc, concerning the receipt of bids and sale of \$7,570,000 in Water Revenue Bonds.

Moved by Swanger, seconded by Dorweiler that the Resolution entitled "Resolution Directing Sale of \$7,570,000 Water Revenue Bonds, Series 2012" be adopted.
Roll call: All yes. Resolution adopted.

Moved by Swanger, seconded by Dorweiler that the Resolution entitled "A Resolution Approving a Construction Contract and Bond" for the bids received on the Packaged Booster Station Purchase on September 17, be adopted and that the Board Chair be authorized to sign the documents upon arrival, provided the General Manager and Secretary confirms that all documents are in order.
Roll call: All yes. Resolution adopted.

Moved by Swanger, seconded by Dorweiler that the Resolution entitled "A Resolution Approving a Construction Contract and Bond" for the bids received on the Packaged Engine Generator on September 17, be adopted and that the Board Chair be authorized to sign the documents upon arrival, provided the General Manager and Secretary confirms that all documents are in order.
Roll call: All yes. Resolution adopted.

Moved by Spencer, seconded by Dorweiler that the Resolution entitled "A Resolution Approving a Construction Contract and Bond" for the bids received on the 24-inch Feeder Main received on September 17, be adopted.
Roll call: All yes. Resolution adopted.

Moved by Rickert, seconded by Dorweiler that the Resolution entitled "A Resolution Ordering Construction of Certain Public Improvements and Fixing the Date, Time and Place for a Public Hearing Thereon and For Taking of Bids Therefore" regarding the South Booster Station and Water Mains, Division 3: Water Mains and Site Work, be adopted.

Roll call: All yes. Resolution adopted.

Moved by Dorweiler, seconded by Rickert to adjourn at 4:35 P.M.

Roll call: All yes. Motion carried.

Attest:

W. H. Garrett
Acting Secretary

Karen Novak Swalwell
Chair