

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

September 17, 2012

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, September 17, 2012. Trustees Philip J. Dorweiler, Gwen A. Swanger, Brian P. Rickert and William B. Spencer were present; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana J. Wilson, Engineering Project Manager; Mitch Pinkerton, Water Production Manager; Mark Hanasz, Water Distribution Manager; and Councilman Charles Schneider.

Moved by Spencer, seconded by Swanger that the agenda be approved.
Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Swanger, seconded by Dorweiler to receive and file the Monthly Financial Report for August, 2012.
Roll call: All yes. Motion carried.

A public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the purchase of certain public improvement equipment described in general as South Booster Station and Water Mains, Division 1: Packaged Booster Station was held. A written objection received from Dave Ealy, V.P. of Engineered Fluid Inc., objecting to the long lead time of the Water Works' sole source provider for a portion of the bill of materials for this project was considered.

Moved by Rickert, seconded by Dorweiler that the objection from Dave Ealy, V.P. of Engineered Fluid Inc., be overruled and that the public hearing be closed.
Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs" be adopted.
Roll call: All yes. Resolution adopted.

Moved by Rickert, seconded by Dorweiler to receive and file the Engineering Project Manager's report of bids received on September 11, 2012, at 10:00 o'clock A.M. for the project described in general as South Booster Station and Water Mains, Division 1.
Roll Call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger that the Resolution entitled "A Resolution Making Award of Construction Contract" be adopted.
Roll call: All yes. Resolution adopted.

A public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the purchase of certain public improvement equipment described in general as South Booster Station and Water Mains, Division 2: Packaged Engine Generator was held. There were no written comments or comments received from the audience.

Chair Swalwell declared the public hearing closed.

Moved by Swanger, seconded by Dorweiler that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs" be adopted. Roll call: All yes. Resolution adopted.

Moved by Swanger, seconded by Dorweiler to receive and file the Engineering Project Manager's report of bids received on September 11, 2012, at 11:00 o'clock A.M. for the project described in general as South Booster Station and Water Mains, Division 2: Packaged Engine Generator.

Roll Call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger that the Resolution entitled "A Resolution Making Award of Construction Contract" be adopted.

Roll call: All yes. Resolution adopted.

A public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the purchase of certain public improvement equipment described in general as South 22nd Street 24-Inch Feeder Main, was held. There were no written comments or comments received from the audience.

Chair Swalwell declared the public hearing closed.

Moved by Dorweiler, seconded by Swanger that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs" be adopted.

Roll call: All yes. Resolution adopted.

Moved by Dorweiler, seconded by Rickert to receive and file the Engineering Project Manager's report of bids received on September 14, 2012, at 9:00 o'clock A.M. for the project described in general as South 22nd Street 24-Inch Feeder Main.

Roll Call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler that the Resolution entitled "A Resolution Making Award of Construction Contract" be adopted.

Roll call: All yes. Resolution adopted.

A public hearing on the matter of approving an agreement for the purchase of certain sections of service area from Warren Water district within the City Limits of West Des Moines, was held. There were no written comments or comments received from the audience.

Chair Swalwell declared the public hearing closed

Moved by Rickert, seconded by Dorweiler that the Resolution entitled "A Resolution Approving the Agreement for the Purchase of Certain Sections of Service Area from Warren Water District" be adopted.

Roll call: All yes. Resolution adopted.

A public hearing on the matter of approving an agreement for the proposal approving an agreement with City of West Des Moines to occupy excess right-of-way for a temporary booster station to serve areas within the city limits south of the Raccoon River and east of Interstate 35, was held. There were no written comments or comments received from the audience.

Chair Swalwell declared the public hearing closed

Moved by Rickert, seconded by Swanger that the Resolution entitled "A Resolution Approving Agreement with the City of West Des Moines to Occupy Excess Right-of-Way for a Temporary Booster Station to Serve Certain Areas within the City Limits of West Des Moines South of Raccoon River and East of Interstate 35" be adopted.

Roll call: All yes. Resolution adopted.

Moved by Swanger, seconded by Dorweiler to approve the following consent agenda item:

- a. The Minutes of the Regular Meeting of the Board of Trustees of August 20, 2012.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to concur with the recommendation of the Personnel and Compensation Committee and ratify the hiring of Joe Mohler as the Water Distribution Coordinator.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to concur with the recommendation of the Personnel and Compensation Committee to approve the engagement of legal services of Jim Hanks to represent the Board in the bargaining contract negotiations.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to concur with the recommendation of the Operations Committee and award an engineering services contract to Stanley Consultants to conduct an assessment of the 88th Street Water Tower and Pressure Zone 3.

Roll call: All yes. Motion carried

Moved by Rickert, seconded by Spencer to receive and file the following items:

- a. Project Progress Report - through August, 2012
- b. Water Quality Report - August, 2012
- c. Check Register - August, 2012

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to pay the non-construction bills in the amount of \$482,085.61

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to pay the construction bills in the amount of \$46,553.80.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to adjourn at 5:00 P.M.

Roll call: All yes. Motion carried.

Attest:

W. H. Garrett
Acting Secretary

Karen Novak Swalwell
Chair