

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

July 16, 2012

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, July 16, 2012. Trustees Philip J. Dorweiler, William B. Spencer and Gwen A. Swanger were present; Trustee Brian P. Rickert was absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana J. Wilson, Engineering Project Manager; Mitch Pinkerton, Water Production Manager; Mark Hanasz, Water Distribution Manager; and Councilman Charles Schneider.

Moved by Swanger, seconded by Spencer that the agenda be approved as corrected.  
Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Dorweiler, seconded by Swanger that the resolution entitled "Resolution Instituting Proceedings to Take Additional Action for the issuance of Not to Exceed \$8,450,000 Water Revenue Bonds Series 2012" attached to and made a part of these minutes be adopted.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to receive and file the Monthly Financial Report for June, 2012.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to approve the following consent agenda item:

- a. The Minutes of the Special Meeting of the Board of Trustees of June 27, 2012

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to concur with the motion entitled "Approval to Hire HR Green, Inc. for Design Services for Temporary Booster Pump Station and Water Main Extension Project" and award an engineering services contract.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Spencer to concur with the recommendations of staff and receive and file the Listing of Monthly Health and Dental Insurance Premiums Effective July 1, 2012 through June 30, 2013.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Project Progress Report through June, 2012.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Water Quality Report for June, 2012.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Check Register for June, 2012.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to pay the non-construction bills in the amount of \$520,692.00.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to pay the construction bills in the amount of \$57,676.08

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler adjourn at 4:29 P.M.

Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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Karen Novak Swalwell  
Chair