

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

June 27, 2012

The special meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Wednesday, June 27, 2012. Trustees Philip J. Dorweiler, William B. Spencer, Brian P. Rickert and Gwen A. Swanger were present; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana J. Wilson, Engineering Project Manager; Mike Scott, Water Distribution Manager; Mark Hanasz, Water Distribution; Mitch Pinkerton, Water Production Manager; Councilman Charles Schneider, Amy Beattie, Attorney.

Moved by Dorweiler, seconded by Spencer that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Rickert, seconded by Swanger to concur with the motion entitled "Approval of Professional Services Agreement for Mills Civic Parkway and 88th Street Water Main Extension" and award an engineering services contract to HR Green pending approval from counsel.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of June 18, 2012
- b. Approving a Water Supply Service Agreement that is to serve the Fox Valley Plat 1 (south of Adam Street and west of Orilla Road) which contains approximately 15.526 acres. There will be 2,807 lineal feet of 8-inch PVC water main and 786 lineal feet of 12-inch PVC water main installed and is a new water main.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to approve a resolution entitled "Resolution Fixing Date for a Meeting on the Proposition of the Issuance of Not to Exceed \$8,450,000 Water Revenue Bonds, Series 2012, of the City of West Des Moines, State of Iowa, and Providing for Publication of Notice Thereof," attached to and made a part of these minutes.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to adopt a resolution entitled "Resolution Approving Post Issuance Compliance Policy," attached to and made a part of these minutes.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to table the motion to hire an engineering firm for design services for temporary booster pump station and water main extension project to serve areas within the city limits south of Highway 5 and east of interstate 35.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to concur with the recommendation from staff and approve the purchase of leak detection equipment from Fluid Conservation Systems at a cost of \$36,800.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to concur with the recommendation of staff and ratify the purchase of two Water Main Locator Devices at a cost of \$7,450.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to receive and file a report from Krishna Engineering Consultants on the 88th Street Water Tower.

Roll call: All yes. Motion carried

Moved by Swanger, seconded by Rickert to adjourn at 4:45 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

Karen Novak Swalwell
Chair