

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

March 19, 2012

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, March 19, 2012. Trustees William B. Spencer and Philip J. Dorweiler were present; Trustees Brian P. Rickert and Gwen A. Swanger were absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana J. Wilson, Engineering Project Manager; Mike Scott, Water Distribution Manager and Mitch Pinkerton, Water Production Manager.

Moved by Dorweiler, seconded by Spencer that the agenda be approved as presented. Roll call: All yes. Motion carried.

During Citizen Forum Mr. Joel Akers, 727-79th Place, presented information regarding his Water Supply Connection Fee for his irrigation meter. Chair Karen Novak Swalwell explained the current policy and why it was implemented. The discussion pointed out that potential demand for irrigation systems requires infrastructure to be built to supply that demand. A payment arrangement will be worked out with Mr. Akers for payment of his Water Supply Connection Fee.

Moved by Spencer, seconded by Dorweiler to receive and file the Monthly Financial Report for February, 2012. Roll call: All yes. Motion carried.

The Chair announced that this is the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as 2012 Water Main Replacement Contract (West Des Moines Water Works Project No. 00800-170-12011). The Secretary reported that the Notice to Bidders and Notice of Public Hearing was published in the *Des Moines Register*, *Wednesday, February 29, 2012*, and the affidavits of publication were available to file with The Board of Trustees. The Chairman called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Secretary reported that no written objections thereto had been filed. Hearing no further comments, the Chair declared that the public hearing is closed.

Moved by Dorweiler, seconded by Spencer that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs," attached to and made a part of the minutes, be adopted. Roll call: All yes. Motion carried.

This Resolution adopts plans, specifications, form of contract and estimate of costs on the project known in general as 2012 Water Main Replacement Program (West Des Moines Water Works Project No. 00800-170-12011).

Moved by Dorweiler, seconded by Spencer to receive and file the General Manager's report of bids received on March 14, 2012, at 2:00 P.M.

Roll call: All yes. Motion carried.

2012 Water Main Replacement Program

<u>Bid</u>	<u>Bidder and Address</u>	<u>Total Bid</u>
1.	Halbrook Excavating, Inc. 4807 SE Rio Court Ankeny, IA 50021	\$210,500 \$8,800 Alternate Total - \$219, 300
2.	MPS Engineers 1444 Illinois Street Des Moines, IA 50314	\$255,680 \$7,900 Alternate Total - \$263,580
3.	J & K Contracting, LLC 1307 E. Lincoln Way PO Box 1790 Ames, IA 50010	\$225,915 \$13,500 Alternate Total - \$239,415
4.	Drake Construction, LC 2921 White Pole Road Menlo, IA 50164	\$206,870 \$13,000 Alternate Total - \$219,870
5.	Holbrook Construction, Inc. 1653 Utopia Avenue Yale, IA 50277	\$266,327 \$16,500 Alternate Total - \$282,827

Moved by Dorwieler seconded by Spencer that the Resolution entitled "A Resolution Making Award of Construction Contract," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Spencer to approve the following consent agenda item:

- a. The Minutes of the Regular Meeting of the Board of Trustees of February 21, 2012

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Spencer to concur with the recommendation of staff and approve the maintenance of selected shallow wells for 2012 by Northway Well and Pump Company at a cost not to exceed \$95,000.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to receive and file the Project Progress Report through February, 2012.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to receive and file the Water Quality Report for February, 2012.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to receive and file the Check Register for February, 2012.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Spencer to pay the non-construction bills in the amount of \$201,946.19.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Spencer adjourn at 4:57 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

Karen Novak Swalwell
Chair