

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

November 5, 2012

A special meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Vice Chair Brian P. Rickert at 4:00 P.M. on Monday, November 5, 2012. Trustees William B. Spencer, Philip J. Dorweiler, and Gwen A. Swanger were present; Trustee Karen Novak Swalwell was absent; also present were staff members William H. Garrett, acting General Manager, Paula R. Meyer, Accounting Manager and Treasurer, Diana J. Wilson, Engineering Project Manager, Mitch Pinkerton, Water Production Manager, and Mark Hanasz, Water Distribution Manager.

Moved by Swanger, seconded by Dorweiler that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Discussion item – Vice Chair Rickert led a discussion between the trustees and staff concerning the draft budget presented for Calendar Year 2013. Following the discussion, staff was directed to prepare a final copy of the budget for review during the regular meeting of The Board of Trustees on November 19th. The date of public hearing to approve the 2013 budget will be set at that meeting.

Moved by Spencer, seconded by Dorweiler to concur with the recommendation from staff and approve the proposal for Quality Testing and Special Inspection Services to GSI Engineering at a cost of \$16,274. Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to adjourn at 4:55 P.M. Roll call: All yes. Motion carried.

Attest:

W. H. Garrett
Secretary

Brian P. Rickert
Vice Chair