



WEST DES MOINES  
Water Works

# Introducing **FLEX-PAY**

***The convenient, easy way to pay your monthly municipal services bill.***

# 1.

## What is **FLEX-PAY**?

With our **FLEX PAY** services, payment of your municipal services bill is automatic. You save time, effort and postage. Plus, modern electronic banking makes **FLEX-PAY** accurate and reliable.

**FLEX-PAY** benefits for you.

- A. No checks to write
- B. No postage stamps or chance of payment being lost in the mail

# 2.

## How does **FLEX-PAY** work?

You will continue to receive your municipal services bill before your automatic payment is made. You'll know in advance how much your municipal services bill will be and how much the financial institution will automatically pay from your checking or savings account. This amount will be deducted based on the date you select from the options below.

# 3.

## How do I sign up?

It's easy to sign up for **FLEX-PAY**. Just complete the authorization form below and mail or bring it to our office. Also, please include a voided check from your financial institution.

Don't delay! Sign up to enjoy the benefits of **FLEX-PAY** today!

## **FLEX-PAY** Authorization Form

Name \_\_\_\_\_

Daytime Phone Number(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Checking or Savings Account Number \_\_\_\_\_

Municipal Services \_\_\_\_\_

Signature \_\_\_\_\_

Account Number(s) \_\_\_\_\_

I would like my account charged on the following date:

Would you like to make a monthly recurring donation to WDM Human Services? \_\_\_\_\_ Monthly donation amount? \_\_\_\_\_

**Please check one**  
 **Seven days before the due date**  
 **Due date of the bill**

I authorize the West Des Moines Water Works and the financial institution named here to initiate variable entries to my checking/savings account.

This authority will remain in effect until I notify the West Des Moines Water Works or the financial institution to cancel it in such time as to afford the financial institution a reasonable opportunity to act.

**WEST DES MOINES WATER WORKS**  
1505 Railroad Avenue • West Des Moines, IA 50265  
*Please remember to include a voided check*

Also, I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored, for any reason, and that the West Des Moines Water Works retains its normal collection rights.