



WEST DES MOINES
Water Works

Introducing **FLEX-PAY**

The convenient, easy way to pay your monthly municipal services bill.

1.

What is **FLEX-PAY**?

With our **FLEX PAY** services, payment of your municipal services bill is automatic. You save time, effort and postage. Plus, modern electronic banking makes **FLEX-PAY** accurate and reliable.

FLEX-PAY benefits for you.

- A. No checks to write
- B. No postage stamps or chance of payment being lost in the mail

2.

How does **FLEX-PAY** work?

You will continue to receive your municipal services bill before your automatic payment is made. You'll know in advance how much your municipal services bill will be and how much the financial institution will automatically pay from your checking or savings account. This amount will be deducted based on the date you select from the options below.

3.

How do I sign up?

It's easy to sign up for **FLEX-PAY**. Just complete the authorization form below and mail or bring it to our office. Also, please include a voided check from your financial institution.

Don't delay! Sign up to enjoy the benefits of **FLEX-PAY** today!

FLEX-PAY Authorization Form

Name _____

Daytime Phone Number(s) _____

Address _____

City _____

Name of Financial Institution _____

State _____ Zip _____

Checking or Savings Account Number _____

Municipal Services _____

Signature _____

Account Number(s) _____

I would like my account charged on the following date:

I authorize the West Des Moines Water Works and the financial institution named here to initiate variable entries to my checking/savings account.

This authority will remain in effect until I notify the West Des Moines Water works or the financial institution to cancel it in such time as to afford the financial institution a reasonable opportunity to act.

Also, I agree that I remain obligated to pay for utility services in the event that a charge to my account is dishonored, for any reason, and that the West Des Moines Water Works retains its normal collection rights.

Please check one

_____ **Seven days before the due date**

_____ **Due date of the bill**

WEST DES MOINES WATER WORKS

4200 Mills Civic Parkway, Ste 1D • West Des Moines, IA 50265

Please remember to include a voided check