

**THE BOARD OF TRUSTEES  
WEST DES MOINES WATER WORKS**  
Regular Meeting – September 21, 2009

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
**4:00 P. M**

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion - Approving Agenda
  
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
  
- 3. Construction Project Actions**

None
  
- 4. Consent Agenda**
  - a. Motion - Approving Minutes of Regular Meeting of August 17, 2009
  
- 5. Recommendations from Committees**
  - a. Resolution - A Resolution Thanking Timothy J. McCulloh for Service to the WDM Water Works as Trustee
  
- 6. Recommendations from Staff**
  - a. Review, Receive and File – 2009 Update to 2007 Water Supply, Storage and Distribution Study
  - b. Resolution – Ordering Construction of Certain Public Improvements and Fixing Dates, Times and Place for a Public Hearing Thereon and for Taking of Bids Therefore (Bids: 2:00 P.M., October 14, 2009; Public Hearing: 4:05 P.M., October 19, 2009) for 24" Water Main Extension on 88<sup>th</sup> Street and two Pressure Reducing Valves per recommendations of 2009 Distribution Study

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4:00 P.M.

Agenda (continued)

**6. Recommendations form Staff** (continued)

- c. Motion - Approve a Schedule for Development of Budget for Calendar Year 2010
- d. Resolution - A Resolution Assessing Delinquent Water Service Charges
- e. Motion - Approving Quotation for Parking Lot Joint and Crack Sealing at Water Treatment Plant
- f. Motion - Approving Quotation for Masonry Restoration to the North Garage Building #5 at the Water Treatment Plant
- g. Resolution - A Resolution adopting Purchasing Guidelines
- h. Resolution - A Resolution Naming Depositories

**7. Motions to Receive, File and/or Refer**

- a. Monthly Operations and Financial Report for July, 2009
- b. Project Progress Report - Through August, 2009
- c. Water Quality Report - August, 2009
- d. Check Register - August, 2009

**8. Motions to Pay Bills**

- a. Non-Construction Bills \$304,495.68
- b. Construction Bills
  - Holbrook Construction
  - 2009 Water Main Replacement, Payment #4 \$ 8,056.00
  - Nikkel & Associates
  - Security Updates, Payment #2 \$ 31,609.35

**9. Information Reports**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Karen Novak Swalwell
  - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
  - 3. Operations – William S. Spencer, Chair; Gwen A. Swanger
  - 4. Personnel and Compensation –Karen Novak Swalwell, Chair; Brian P. Rickert
  - 5. Planning - William B. Spencer, Chair; Brian P. Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell

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Agenda (continued)

9. **Information Reports** (continued)
  - b. General Manager – Jerry Stevens
  - c. Assistant General Manager – Bill Garrett
  - d. Superintendent – John Luther
  - e. Accountant and Treasurer – Paula Meyer
  
10. **Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works (John Luther at 222-3465) at least 48 hours before the meeting. We are pleased to help you.