

**WEST DES MOINES WATER WORKS**  
**THE BOARD OF TRUSTEES**  
Regular Meeting – May 18, 2009

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
**4:00 P. M**

**AGENDA**

**1. Call to Order, Roll Call, Approval of Agenda**

- a. Motion - Approving Agenda

**2. Citizen Forum**

- a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

**3. Construction Project Actions**

- a. 2009 Security System and Supervisory Control Equipment Installation (West Des Moines Water Works Project 00800-120-08002)

**4:05 P.M.**

1. Public Hearing - Plans Specifications, Form of Contract and Estimate of Costs
2. Resolution - Adopting Plans, Specifications Form of Contract and Estimate of Costs
3. Motion - Receive and File Bids Received on May 13, 2009
4. Resolution - Making Award of Construction Contract
5. Resolution - Approving Construction Contract and Bond

- b. Resolution - Fixing the Date, Time and Place for a Public Hearing on Water Meter Replacement and Fixed Base Automated Meter Reading System at 4:05 PM, June 22, 2009

- c. Resolution - Accepting Completed Construction – South 88<sup>th</sup> Street Water Main Extension – Ph 2

**4. Consent Agenda**

- a. Motion - Approving Minutes of Regular Meeting of April 20, 2009

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**Agenda** (continued)

**5. Recommendations from Committees**

- a. Personal and Compensation
  - 1. Motion -Ratify the Hiring of Stephen Niccum as Seasonal Maintenance Worker

**6. Recommendations from Staff**

- a. Motion -Approving Request to Obtain Quotes and Purchase Vehicle and Equipment Within Budget
- b. Motion -Approving Purchase of Guillotine Saw
- c. Resolution -Approving a Water Cost-of Service and Rate Study and the hiring of Fox Engineering

**7. Motions to Receive, File and/or Refer**

- a. Monthly Operations and Financial Report for April, 2009
- b. Project Progress Report - Through April, 2009
- c. Water Quality Report - April, 2009
- d. Check Register - April, 2009

**8. Motions to Pay Bills**

a. Non-Construction Bills	\$199,221.11
Employee Professional Development Award	<u>100.00</u>
Grand Total	\$199,321.11
b. Construction Bills	
- Pittsburg Tank & Tower Co.	
88 <sup>th</sup> Street Water Tower, Payment #14	\$ 47,500.00
- Van Hauen – S. 88 <sup>th</sup> Street	
Water Main Extension – Phase 2 Retainage	\$ 10,120.00

**9. Information Reports**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations
  - 2. Finance and Audit
  - 3. Operations
  - 4. Personnel and Compensation
  - 5. Planning
  - 6. Central Iowa Regional Drinking Water Commission
- b. General Manager

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**Agenda** (continued)

- c. Assistant General Manager
- d. Superintendent
- e. Accountant and Treasurer

**10. Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works (John Luther at 222-3465) at least 48 hours before the meeting. We are pleased to help you.