

**THE BOARD OF TRUSTEES**  
**WEST DES MOINES WATER WORKS**  
Regular Meeting – December 21, 2009

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
4:00 P. M

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion - Approving Agenda
  
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
  
- 3. Construction Project Actions**

None
  
- 4. Consent Agenda**
  - a. Motion - Approving Minutes of Special Meeting of December 7, 2009
  - b. Motion - Approving Water Supply Service Agreement for Maffitt Estates
  
- 5. Recommendations from Committees**
  - a. Operations Committee
    1. Motion - Receive and File Bids received for Water Treatment Chemicals
    2. Motion - Awarding Contract to Suppliers of Water Treatment Chemicals
    3. Motion - Receive and Place on File Price Quotations for Purchasing Brass Goods
    4. Motion - Approving Connection to the 88<sup>th</sup> Street Booster Station
  - b. Personnel and Compensation Committee
    1. Resolution - A Resolution Establishing Compensation for Calendar Year 2010, for Employees and Trustees of the West Des Moines Water Works
  - c. Finance and Audit Committee
    1. Motion - Approving Purchase of Accounting Software Maintenance Agreement

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Agenda (continued)

**6. Recommendations from Staff**

- a. Resolution - A Resolution Assessing Delinquent Water Service Charges
- b. Motion - Approving Customer Service Schedule for 2010
- c. Discussion - Payment for City of West Des Moines Employee Recognition Dinner
- d. Motion - Approving Repairs to Deep Well #3 Pump, Motor and Replacement Piping
- e. Resolution - Providing for Action on an Agreement between WDM Water Works and the American Federation of State, County and Municipal Employees, Local Union 3861 the Calendar Years – 2010 - 2012

**7. Motions to Receive, File and/or Refer**

- a. Monthly Operations and Financial Report for November, 2009
- b. Project Progress Report - Through November, 2009
- c. Water Quality Report - November, 2009
- d. Check Register - November, 2009

**8. Motions to Pay Bills**

- a. Non-Construction Bills \$230,080.64
- b. Construction Bills
  - A-Tech
  - Security Updates, Payment #2 \$ 14,050.50
  - Automatic Systems Co., Payment #3 \$ 117,621.40
  - Nikkel & Associates
  - Security Updates, Payment #5 \$ 1,805.00

**9. Information Reports**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Karen Novak Swalwell
  - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
  - 3. Operations – William S. Spencer, Chair; Gwen A. Swanger
  - 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert
  - 5. Planning - William B. Spencer, Chair; Brian P. Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell

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**9. Information Reports**

- b. General Manager – Jerry Stevens
  - Xenia, DMWW
  - Status on Warren Rural Water
  - SW Connector
  - Fox Creek – Water Service Proposal Napa Valley Water Service
- c. Assistant General Manager – Bill Garrett
- d. Superintendent – John Luther
- e. Accountant and Treasurer – Paula Meyer

**10. Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works (John Luther at 222-3465) at least 48 hours before the meeting. We are pleased to help you.