

**THE BOARD OF TRUSTEES  
WEST DES MOINES WATER WORKS**  
Regular Meeting – November 16, 2009

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
**4:00 P. M**

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion - Approving Agenda
  
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
  
- 3. Construction Project Actions**

None
  
- 4. Consent Agenda**
  - a. Motion - Approving Minutes of Regular Meeting of October 19, 2009
  - b. Motion - Approving Minutes of Special Meeting of November 2, 2009
  
- 5. Recommendations from Committees**
  - a. Operations Committee
    1. Receive and File Recommendations of the Operations Committee Regarding Water Meter Replacement and Fixed Base Automated Meter Reading System (West Des Moines Water Works Project No. 00800-170-09004)
    2. Resolution - Adopting Specifications and Estimate of Costs
    3. Motion - Receive and File Bids Received on May 15, 2009
    4. Resolution - Making Award of Construction Contract
  
- 6. Recommendations from Staff**
  - a. Report - Discussion finalizing the Budget Documentation for 2010.

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Agenda (continued)

**7. Motions to Receive, File and/or Refer**

- a. Monthly Operations and Financial Report for October, 2009
- b. Project Progress Report - Through October, 2009
- c. Water Quality Report - October, 2009
- d. Check Register - October, 2009

**8. Motions to Pay Bills**

- a. Non-Construction Bills \$193,881.32
- b. Construction Bills
  - Halbrook Excavating, Inc.  
Water Main Replacement Contract No. 2,  
Payment #1 \$113,238.90
- c. - Nikkel & Associates  
Security Updates, Payment #4 \$ 37,432.85

**9. Information Reports**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations - Philip J. Dorweiler, Chair;  
Karen Novak Swalwell
  - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
  - 3. Operations – William S. Spencer, Chair; Gwen A. Swanger
  - 4. Personnel and Compensation – Karen Novak Swalwell, Chair;  
Brian P. Rickert
  - 5. Planning - William B. Spencer, Chair; Brian P. Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. General Manager – Jerry Stevens
  - Xenia, DMWW
  - Status on Warren Rural Water
  - SW Connector
  - Fox Creek – Water Service Proposal Napa Valley Water Service
- c. Assistant General Manager – Bill Garrett
- d. Superintendent – John Luther
- e. Accountant and Treasurer – Paula Meyer

**10. Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works (John Luther at 222-3465) at least 48 hours before the meeting. We are pleased to help you.