

**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**

Regular Meeting – January 27, 2012

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue

**4:00 P. M**

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion - Approving Agenda
  
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
  
- 3. Reorganization of the Board of Trustees**
  - a. Motion - Election of Chairman
  - b. Motion - Election of Vice Chairman
  - c. Motion - Approving Appointments to Standing Committees
  
- 4. Financial Report**
  
- 5. Construction Project Actions**

None
  
- 6. Consent Agenda**
  - a. Motion - Approving Minutes of Regular Meeting of December 19, 2011
  
- 7. Recommendations from Committees**

None
  
- 8. Recommendations from Staff**
  - a. Motion -Receive and File Xenia Agreement to Transfer Service Territory
  - b. Motion - Approving Purchase of Replacement Filter Cloths for Lime Residuals Press
  - c. Motion - Approving Purchase of a Replacement Printer
  - d. Motion - Approving Purchase of a Leak Detector
  - e. Resolution - A Resolution Assessing Delinquent Water Service Charges
  
- 9. Motions to Receive, File and/or Refer**
  - a. Project Progress Report - Through December, 2011
  - b. Water Quality Report - December, 2011
  - c. Check Register - December, 2011

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Agenda (continued)

**10. Motions to Pay Bills**

- a. Non-Construction Bills \$250,189.23

**11. Information Report**

- a. Board of Trustees Standing Committees
1. Customer and Community Relations - Philip J. Dorweiler, Chair;  
Brian P. Rickert
  2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
  3. Operations – William S. Spencer, Chair; Karen Novak Swalwell
  4. Personnel and Compensation – Karen Novak Swalwell, Chair;  
Brian P. Rickert
  5. Planning - William B. Spencer, Chair; Gwen A. Swanger
  6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. General Manager – Jerry Stevens
- Xenia
  - South Area Development
- c. Customer Service Manager – Bill Garrett
- d. Accounting Manager and Treasurer – Paula Meyer
- e. Engineering Project Manager – Diana Wilson
- f. Water Production Manager – Mitch Pinkerton
- g. Water Distribution Manager – Mike Scott

**12. Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.