

**WEST DES MOINES WATER WORKS**

**THE BOARD OF TRUSTEES**

Regular Meeting – January 25, 2010

A. C. Ward Municipal Water Treatment Plant

Conference Room - 1505 Railroad Avenue

**4:00 P. M**

**AGENDA**

**1. Call to Order, Roll Call, Approval of Agenda**

- a. Motion - Approving Agenda

**2. Citizen Forum**

- a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)

**3. Reorganization of the Board of Trustees**

- a. Motion - Election of Chairman
- b. Motion - Election of Vice Chairman
- c. Motion - Approving Appointments to Standing Committees

**4. Construction Project Actions**

- a. Resolution - A Resolution Accepting Completed Improvements: Cascade Avenue - South 81<sup>st</sup> to Jordan Creek Parkway
- b. Resolution - A Resolution Accepting Completed Improvements: Grand Avenue Storm Sewer Extension/Fuller Road Storm Sewer
- c. Resolution - A Resolution Accepting Completed Improvements: 2009 Water Main Replacement Contract 1

**5. Consent Agenda**

- a. Motion - Approving Minutes of Special Meeting of September 28, 2009
- b. Motion - Approving Minutes of Regular Meeting of December 21, 2009
- c. Motion - Approving Minutes Special Meeting of January 4, 2010
- d. Resolution - A Resolution Accepting Completed Water Main in Heritage Hills Plat 4

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Agenda (continued)

**6. Recommendations from Committees**

- a. Operations Committee
  - 1. Motion - Approving Maintenance on Selected Shallow Wells for 2010

**7. Recommendations from Staff**

- a. Motion - Approving Repairs to Clear Well Transfer Pump No. 2
- b. Motion - A Motion to Receive and File the Listing of Monthly Health and Dental Insurance Premiums, Effective July 1, 2009 Through June 30, 2010
- c. Resolution - A Resolution Amending the West Des Moines Water Works Café-Comp Flexible Benefits Plan and Medical Reimbursement Plan

**8. Motions to Receive, File and/or Refer**

- a. Monthly Operations and Financial Report for December, 2009
- b. Project Progress Report - Through December, 2009
- c. Water Quality Report - December, 2009
- d. Check Register - December, 2009

**9. Motions to Pay Bills**

- a. Non-Construction Bills \$187,562.15
- b. Construction Bills
  - Nikkel & Associates
  - Security Updates, Payment #6 & Final \$ 4,983.75
  - Holbrook Construction Inc.
  - Water Main Replacement Contract 1 retainage \$17,944.51

**10. Information Reports**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations - Philip J. Dorweiler, Chair; Karen Novak Swalwell
  - 2. Finance and Audit – Philip J. Dorweiler, Chair; Gwen A. Swanger
  - 3. Operations – William S. Spencer, Chair; Gwen A. Swanger
  - 4. Personnel and Compensation – Karen Novak Swalwell, Chair; Brian P. Rickert

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Agenda (continued)

**10. Information Reports (continued)**

- a. Board of Trustees Standing Committees (continued)
  - 5. Planning - William B. Spencer, Chair; Brian P. Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. General Manager – Jerry Stevens
  - Xenia, DMWW
  - Status on Warren Rural Water
  - SW Connector
  - Fox Creek – Water Service Proposal Napa Valley Water Service
- c. Assistant General Manager – Bill Garrett
- d. Superintendent – John Luther
- e. Accountant and Treasurer – Paula Meyer

**10. Adjourn**

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works (John Luther at 222-3465) at least 48 hours before the meeting. We are pleased to help you.