

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

August 17, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chairman William B. Spencer at 4:00 P.M. on Monday, August 17, 2009. Trustees Karen Novak Swalwell, Timothy J. McCulloh and Brian P. Rickert were present; Trustee Philip J. Dorweiler was absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; and John R. Luther, Superintendent; also present was Councilman Charles Schneider.

Moved by Novak Swalwell, seconded by McCulloh that the agenda be approved as presented.

Roll call: All yes. Motion carried.

Mr. Keith Denner, 917 - 57th Place came forward to speak to the Board at the Citizens Forum. Mr. Denner spoke to the Board about energy efficiency and water conservation with regard to a project for the use of low flow water closets in his apartment complex. He is proposing to get a grant for water conservation and felt that the West Des Moines Water Works would want to participate. Mr. Denner was told that the West Des Moines Water Works Board felt it a worthwhile venture and a letter would be written encouraging the DNR to consider this project.

The Chairman announced that this is the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as 2009 Water Main Replacement Program Contract 2 (West Des Moines Water Works Project No. 00800-170-09005). The Secretary reported that the Notice of Public Hearing and Letting was published in the *Des Moines Register* on Saturday, August 1, 2009, the affidavit of publication is on file with The Board of Trustees. The Chairman called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Secretary reported that no written objections thereto had been filed. Hearing no further comments, the Chairman declared the public hearing closed.

Moved by Rickert, seconded by Novak Swalwell that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs," attached to and made a part of the minutes, be adopted.

Roll call: All yes. Motion carried.

This Resolution adopts plans, specifications, form of contract and estimate of costs on the project known in general as 2009 Water Main Replacement Program Contract 2 (West Des Moines Water Works Project No. 00800-170-09005).

Moved by Rickert, seconded by McCulloh to receive and file the General Manager's report of bids received on August 12, 2009, at 2:00 P.M.

Roll call: All yes. Motion carried.

2009 Water Main Replacement Program Contract 2

<u>Bid</u>	<u>Bidder and Address</u>	<u>Total Bid</u>
1.	Halbrook Excavating, Inc. 4807 SE Rio Court Ankeny, IA 50021	\$129,153.00
2.	Vanderpool Construction, Inc. 1100 N 14 th Street Indianola, IA 50125	\$133,164.15
3.	Pirc-Tobin Construction PO Box 160 Alburnette, IA 52202	\$144,343.50
4.	Kelly Cortum, Inc. 340 Wright Road Norwalk, IA 50211	\$145,988.05
5.	Precision Underground Utilities, LLC 32307 – 570 th Avenue Cambridge, IA 50046	\$148,053.00
6.	Priority Excavating, LLC 773 NE 47 th Place Des Moines, IA 50313	\$156,936.00
7.	Van Hauen and Associates 13615 NW 54 th Avenue Grimes, IA 50111	\$157,794.00
8.	Holbrook Construction, Inc. 1653 Utopia Avenue Yale, IA 50277	\$158,682.00
9.	R D McKinney Plumbing & Excavating, Inc. PO Box 434 Waukee, IA 50263	\$181,053.00

Moved by Rickert, seconded by McCulloh that the Resolution entitled "A Resolution Making Award of Construction Contract," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Novak Swalwell that the Resolution entitled "A Resolution Approving Construction Contract and Bond," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

The preceding actions award the construction contract for the project known in general as 2009 Water Main Replacement Program Contract 2 to Halbrook Excavating, Inc. of Ankeny, Iowa, in the amount of \$129,153.00. The Bond, issued by Employers Mutual Casualty Company (Mutual) of Des Moines, Iowa, is in like amount.

Moved by Novak Swalwell, seconded by McCulloh to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of July 20, 2009
- b. Motion Approving Water Supply Service Agreement for Bridgewood North Phase 1
- c. Motion Approving Water Supply Service Agreement for Silverwood Plat 2

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Rickert to concur with the recommendations of the Personnel and Compensation Committee and approve the reinstatement of Mike Newton as a Water Meter Technician at his previous pay grade and step upon his return on October 1, 2009.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Rickert to concur with the recommendation of the Personnel and Compensation Committee and hire Derek Hatfield as a Water Meter Technician at his current pay grade and step.

Roll call: All yes. Motion carried.

The Board asked staff to get a second bid for the removal and replacement of the pumping unit for deep well #3 and obtain approval of written bids to accept Northway Well and Pump Company bid of \$12,180, contingent on second bid being higher than Northway's.

Moved Rickert, seconded by Novak Swalwell to concur with the recommendation of staff and accept the price quotation for the replacement of a lime press control panel screen by Siemens Water Technologies Corporation at a cost of \$2,701. Only one quote was obtained as this control panel screen is proprietary to the lime press manufacturer.

Roll call: All yes. Motion carried.

The Board asked staff to get a second bid for repairs to shallow wells #6, #7 and #8 pumping units and obtain approval of the written bids to accept Northway Well and Pump Company's bid of \$30,369.50 contingent on the second bid being higher than Northway's.

Moved by Rickert, seconded by Novak Swalwell to approve the upgrade of the Trimble TSCe Data Collector used for gathering GPS coordinates which enables us to have accurate locations of valves, fire hydrants and other facilities of the West Des Moines Water Works.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Novak Swalwell to concur with staff and approve the hiring of M. E. Simpson Company to test 300 meters as a sample to determine the accuracy of existing meters to decide if a meter change out program should be undertaken and have Northern Water Works Supply arrange the customer appointments, remove existing meters, prepare meters for shipping to M. E. Simpson Company and install new meters compatible with existing meter setting. Simpson to test meters for \$9,000.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Rickert to receive and file the Monthly Operations and Financial Report for July, 2009.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Rickert to receive and file the Project Progress Report through July, 2009.

Roll call: All yes. Motion carried

Moved by McCulloh, seconded by Rickert to receive and file the Water Quality Report for July, 2009.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Rickert to receive and file the Check Register for July, 2009.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Rickert to pay the non-construction bills in the amount of \$201,191.46.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Rickert to pay the construction bills in the amount of \$105,196.20.

Moved by McCulloh, seconded by Rickert to adjourn at 5:45 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

William B. Spencer
Chairman

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the September 21, 2009 meeting.