

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

August 16, 2010

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, August 16, 2010. Trustees William B. Spencer and Gwen A. Swanger were present; Trustees Philip J. Dorweiler and Brian P. Rickert were absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; Paula R. Meyer, Accountant/Treasurer; and Councilman Charles M. Schneider.

Moved by Swanger, seconded by Spencer that the agenda be approved as amended. The agenda was amended by changing the number of Item 6a to 6a1 and adding 6a2 to receive and file the Goodman Industrial Park easement that was tabled at the July meeting. Also added was Item 6e, a resolution requested by the City of West Des Moines stating that the West Des Moines Water Works will reimburse the City of West Des Moines for the installation of water main and appurtenances to serve the proposed Microsoft datacenter.

Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Spencer, seconded by Swanger to adopt the Resolution entitled "A Resolution Accepting Completed Construction for 2009 Water Main Replacement Program Contract 2," attached to and made a part of these minutes be adopted.

Roll call: All yes. Motion carried.

This Resolution pertains to the project known in general as 2009 Water Main Replacement Program Contract 2 (Project No. 00800-170-09005). It establishes the date of acceptance of the work as August 16, 2010, and the expiration date of the Contractor's maintenance bond as August 15, 2014, and stated the final project cost to be \$119,198.84, less a state sales tax refund, and the final construction cost is \$122,296.12, which project cost includes engineering costs of \$0.00 and miscellaneous costs of 3,097.28. The Contractor was Halbrook Excavating, Inc. of Ankeny, Iowa.

Moved by Swanger, seconded by Spencer to approve the following consent agenda item:

- a. The Minutes of the Regular Meeting of the Board of Trustees of July 19, 2010.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Swanger to concur with the recommendation of the Finance and Audit Committee and adopt the resolution entitled "A Resolution Revising Miscellaneous Fees, Charges and Rates," attached to and made a part of the minutes be adopted.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to concur with the recommendation of the Planning Committee and approve an Agreement with West Lakes properties to provide water service to the SW Connector Business Park.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Swanger to concur with the recommendation of staff to Receive and File an easement from the Hatten Company, LLC for right-of-way across a portion of Lots 1 and 2 in Bennett Acres. This easement to cover an existing water main.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Swanger to concur with staff to Receive and File an Easement from Demco, Inc., Marrilyn E. Goodman and Richard J. Goodman for right-of-way across a portion of Lots 2 and 3 in Goodman Industrial Park. This is for the future looping of an existing water main.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive, file and approve the contract between the City of West Des Moines and Priority Excavating, LLC for the Grand Avenue-Water Main Extension (S. 88th Street to S. Jordan Creek Parkway).

Roll call: All yes. Motion approved.

Moved by Swanger, seconded by Spencer to concur with the recommendation of staff and approve a lease with the City of Des Moines to install radio equipment at the 88th Street Elevated Water Storage Facility. The radio equipment will provide communication capabilities for emergency and public safety operations in case of a metro wide or large scale emergency needing communication between multiple agencies. In the event the City of Des Moines no longer receives grant funding for this lease, a request will be made by the City of Des Moines to the West Des Moines Water works to reconsider the lease payments.

Roll call: All yes. Motion carried

Moved by Spencer, seconded by Swanger that a motion to fixing the date, time and place for a public hearing concerning the 88th Street/EP True Parkway Water Connection Fee District (September 27th, 2010, 4:05 PM; A. C. Ward Municipal Water Treatment Plant Conference Room, 1505 Railroad Avenue, in West Des Moines.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to concur with the request of the City of West Des Moines to formalize in a resolution that the West Des Moines Water Works will reimburse the City of West Des Moines for the cost of the installation of water related infrastructure to serve the proposed Microsoft datacenter.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Monthly Operations and Financial Report for July, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Project Progress Report through July, 2010.

Roll call: All yes. Motion carried

Moved by Swanger, seconded by Spencer to receive and file the Water Quality Report for July, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Check Register for July, 2010.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Swanger to pay the non-construction bills in the amount of \$276,738.41.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Swanger to pay the construction bills in the amount of \$218,982.17.

Moved by Swanger, seconded by Spence to adjourn at 5:56 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

Karen Novak Swalwell
Chair

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the September 27, 2010 meeting.