

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

July 19, 2010

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Vice Chair Brian P. Rickert at 4:00 P.M. on Monday, July 19, 2010. Trustees Philip J. Dorweiler, and Gwen A. Swanger were present; Chair Karen Novak Swalwell and Trustee William B. Spencer were absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; Paula R. Meyer, Accountant/Treasurer; and Councilman Ted Ohmart.

Moved by Swanger, seconded by Dorweiler that the agenda be approved as corrected. The non-construction bills amount was changed, adding \$1,923.40, bringing the total to \$301,836.12, also the construction payment for Holbrook Construction was payment #2. Roll call: All yes. Motion carried.

Councilman Ted Ohmart was in attendance to discuss water mains for the Microsoft facility and to verify that West Des Moines Water Works will pay for the installation of the water mains to serve that facility.

Moved by Swanger, seconded by Dorweiler to approve the following consent agenda item:

- a. The Minutes of the Regular Meeting of the Board of Trustees of  
June 28, 2010

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to concur with the recommendation of the Customer and Community Relations Committee and adopt the resolution entitled "A Resolution Revising Billing and Collection Procedures," attached to and made a part of the minutes be adopted.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to concur with the recommendation of staff and receive and file an easement from Demco, Inc., Marrilyn E Goodman and Richard J. Goodman for right-of-way across a portion of lots 2 and 3 in Goodman Industrial Park. This is for the future looping of an existing water main. Vice Chair Rickert indicated that he would have to abstain due to conflict of interest, in which case action on this easement will be deferred until the next meeting.

Moved by Dorweiler, seconded by Swanger to receive and file the Monthly Operations and Financial Report for June, 2010.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to receive and file the Project Progress Report through June, 2010.

Roll call: All yes. Motion carried

Moved by Dorweiler, seconded by Swanger to receive and file the Water Quality Report for June, 2010.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to receive and file the Check Register for June, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to pay the non-construction bills in the amount of \$301,836.12.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to pay the construction bill in the amount of \$109,494.15.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to adjourn at 4:55 P.M.

Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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Brian P. Rickertl  
Vice Chair

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the August 16, 2010 meeting.