

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

June 28, 2010

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, June 28, 2010. Trustees William B. Spencer, Philip J. Dorweiler, and Gwen A. Swanger were present; Brian P. Rickert, was absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; and Paula R. Meyer, Accountant/Treasurer.

Moved by Spencer, seconded by Swanger that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Swanger, seconded by Dorweiler to adopt the Resolution entitled "A Resolution Accepting Water Main Construction in Galleria @ Jordan Creek – Plat 6, Lot 1 (South 60th Street Public Improvements-South 60th Street from Mills Civic Parkway, south 432 Feet). This a new 16-inch PVC water main, 406 feet in length. Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Swanger to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of May 24, 2010
- b. A Motion Approving a Water Supply Service Agreement for Reed's Crossing Plat 6
- c. A Motion Approving a Water Supply Service Agreement for South Maple Grove Prove Plat 10

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Dorweiler to receive and file the Listing of Monthly Health and Dental Insurance Premiums, effective July 1, 2010 through June 30, 2011. Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to concur with the recommendation of staff and receive and file an Easement from the West Des Moines Board of Education for right-of-way along Valley West Drive between Ashworth Road and Sylvania Drive. This is for the 2010 Water Main Replacement Program – Contract 2. Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to concur with the recommendation of staff and approve a proposal for leak detection by Westrum Leak Detection at a cost of \$6,300. Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to concur with the recommendation of staff and approve the purchase of Go Sync Mapping System, including in-house training from TC Technology for \$19,475.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to receive and file the Monthly Operations and Financial Report for May, 2010.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to receive and file the Project Progress Report through May, 2010.

Roll call: All yes. Motion carried

Moved by Dorweiler, seconded by Swanger to receive and file the Water Quality Report for May, 2010.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to receive and file the Check Register for May, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to pay the non-construction bills in the amount of \$218,719.20.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to pay the construction bill in the amount of \$44,736.26.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to adjourn at 6:03 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

Karen Novak Swalwell
Chair

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the July 19, 2010 meeting.