

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

May 24, 2010

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, May 24, 2010. Trustees William B. Spencer, Philip J. Dorweiler, and Gwen A. Swanger were present; Trustee Brian P. Rickert arrived later; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; Paula R. Meyer, Accountant/Treasurer; and Councilman Charles Schneider.

Moved by Spencer, seconded by Dorweiler that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

The Chair announced that this is the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as 2010 Water Main Replacement Program Contract 2 (West Des Moines Water Works Project No. 00800-170-10003). The Secretary reported that the Notice to Bidders and Notice of Public Hearing was published in the *Des Moines Register Tuesday, May 4, 2010* and the affidavit of publication are available to file with The Board of Trustees. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Secretary reported that no written objections thereto had been filed. Hearing no further comments, the Chair declared that the public hearing is closed.

Moved by Dorweiler, seconded by Spencer that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs," attached to and made a part of the minutes, be adopted.

Roll call: Trustee Rickert arrived. All yes. Motion carried.

This Resolution adopts plans, specifications, form of contract and estimate of costs on the project known in general as 2010 Water Main Replacement Program Contract 2 (West Des Moines Water Works Project No. 00800-170-10003).

Moved by Dorweiler, seconded by Swanger to receive and file the General Manager's report of bids received on May 19, 2010, at 2:00 P.M.

Roll call: All yes. Motion carried.

2010 Water Main Replacement Program Contract 2

<u>Bid</u>	<u>Bidder and Address</u>	<u>Total Bid</u>
1.	The Underground Company, Ltd. 12245 Dakota Street Yale, IA 50277	\$146,799.00
2.	Precision Underground Utilities 32307 570 th Street Cambridge, IA 50046	\$148,370.00
3.	Vanderpool Construction, Inc. 1100 N 14 th Street Indianola, IA 50125	\$149,044.70
4.	Synergy Contracting, LLC P. O. Box 694 Ankeny, IA 50021	\$158,430.00
5.	Priority Excavating, LLC 773 NE 47 th Place Des Moines, IA 50313	\$168,999.99

Moved by Swanger, seconded by Dorweiler that the Resolution entitled "A Resolution Making Award of Construction Contract," attached to and made a part of these minutes, be adopted, subject to West Des Moines School Board approval of an easement and reject all bids if the easement is not approved.
Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger that the Resolution entitled "A Resolution Approving Construction Contract and Bond," attached to and made a part of these minutes, be adopted.
Roll call: All yes. Motion carried.

The preceding actions award the construction contract for the project known in general as 2010 Water Main Replacement Program Contract 2 to The Underground Company, Ltd. of Carlisle, Iowa, in the amount of \$146,799.00. The Bond, issued by Merchants Bonding Company (Mutual) of Des Moines, Iowa, is in like amount.

Moved by Dorweiler, seconded by Swanger to adopt the Resolution entitled "A Resolution Accepting the Water Main Construction – Grand Avenue Public Improvements/Phase 2," attached to and made a part of these minutes be adopted. This is a relocation of 1,126 feet of 8-inch PVC water main that had to be moved and lowered.
Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to adopt the Resolution entitled "A Resolution Accepting the Water Main Construction – Jordan Creek Business Park Public Improvements: Village View Drive from South 64th Street to South 60th Street, South 64th Street from Village View Drive South 503 Feet," attached to and made a part of these minutes be adopted. This is new construction consisting of 375 feet of 8-inch PVC water main, 1,324 feet of 10-inch PVC water main, 895 feet of 12-inch PVC water main, and 196 feet of 12-inch ductile iron water main, installed by Eco-Tech Construction, LLC.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Swanger to adopt the Resolution entitled "A Resolution Accepting the Water Main Construction – Beechtree Drive 64th Street to 68th Street," attached to and made a part of these minutes be adopted. This is new construction consisting of 75 feet of 8-inch water main and 645 feet of 10-inch water main, all PVC pipe, installed by Corell Contractor, Inc.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to approve the following consent agenda item:

- a. The Minutes of the Regular Meeting of the Board of Trustees of
April 19, 2010

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to concur with the recommendation of the Personnel and Compensation Committee and approve the updated West Des Moines Water Works Employee Handbook.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Monthly Operations and Financial Report for April, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Project Progress Report through April, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Water Quality Report for April, 2010.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Spencer to receive and file the Check Register for April, 2010.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to pay the non-construction bills in the amount of \$263,169.74.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Spencer to adjourn at 5:38 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

Karen Novak Swalwell
Chair

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the June 28, 2010 meeting.