

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

March 30, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chairman William B. Spencer at 4:00 P.M. on Monday, March 30, 2009. Trustees Philip E. Dorweiler, Karen Novak Swalwell and Brian P. Rickert were present; Trustee Timothy J. McCulloh was absent; also present were staff members Jerry Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent and Paula R. Meyer, Accountant/Treasurer.

Moved by Dorweiler, seconded by Rickert that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

The Chairman announced that this is the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as 2009 Water Main Replacement Program Contract 1 (West Des Moines Water Works Project No. 00800-170-09003). The Secretary reported that the Notice of Letting was published in the *Des Moines Register* on Monday, February 23, 2009 and Notice of Public Hearing was published in the *Des Moines Register* on Friday, February 27, 2009, and corrected Notice of Letting and Notice of Public Hearing were published on *Thursday, March 5, 2009*, the affidavits of publication were available to file with The Board of Trustees. The Chairman called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Secretary reported that no written objections thereto had been filed. Hearing no further comments, the Chairman declared the public hearing closed.

Moved by Novak Swalwell, seconded by Dorweiler that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs," attached to and made a part of the minutes, be adopted.

Roll call: All yes. Motion carried.

This Resolution adopts plans, specifications, form of contract and estimate of costs on the project known in general as 2009 Water Main Replacement Program Contract 1 (West Des Moines Water Works Project No. 00800-170-09003).

Moved by Rickert, seconded by Dorweiler to receive and file the Assistant General Manager's report of bids received on March 11, 2009, at 2:00 P.M.

Roll call: All yes. Motion carried.

2009 Water Main Replacement Program Contract 1

<u>Bid</u>	<u>Bidder and Address</u>	<u>Total Bid</u>
1	Holbrook Construction Inc. 1653 Utopia Avenue Yale, IA 50277	\$401,679.60
2	Halbrook Excavating, Inc. 4807 SE Rio Court Ankeny, IA 50021	\$402,957.00
3	Dickerson Mechanical, Inc. 129 N. West Street Colfax, IA 50054	\$408,998.54
4	The Underground Company 12245 Dakota Street Carlisle, IA 50047	\$430,224.00
5	Pirc Tobin Construction Inc. P.O. Box 160 Alburnette, IA 52202	\$447,480.00
6	GM Contracting, Inc. 19810-515 Avenue Lake Crystal, MN 560555	\$486,813.67

Moved by Dorweiler, seconded by Novak Swalwell that the Resolution entitled "A Resolution Making Award of Construction Contract," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler that the Resolution entitled "A Resolution Approving Construction Contract and Bond," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

The preceding actions award the construction contract for the project known in general as 2009 Water Main Replacement Program Contract 1 to Holbrook Construction, Inc. of Yale, Iowa, in the amount of \$401,679.60. The Bond, issued by Merchants Bonding Company (Mutual) of Des Moines, Iowa, is in like amount.

Moved by Novak Swalwell, seconded by Dorweiler to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of February 17, 2009

- b. Approved the Purchase of Replacement Filter Cloths for Lime
Residuals Press

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to concur with the recommendation of the staff to receive, file and authorize the Chairman to sign an easement to Qwest at 922 39th Street, West Des Moines Water Works Reservoir.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Dorweiler to receive and file the Monthly Operations and Financial Report for February, 2009.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Dorweiler to receive and file the Water Quality Report for February, 2009.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Dorweiler to receive and file the Check Register for February, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to pay the non-construction bills in the amount of \$181,318.57.

Roll call: All yes. Motion carried.

There were no construction bills for the month of February.

Moved by Rickert, seconded by Dorweiler to adjourn at 5:38 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens
Secretary

William B. Spencer
Chairman

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the April 20, 2009 meeting.