

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

February 25, 2010

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Monday, February 25, 2010. Trustees William B. Spencer, Philip J. Dorweiler, and Brian P. Rickert were present ; Trustee Gwen A. Swanger was absent; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent and Paula R. Meyer, Accountant/Treasurer.

Moved by Dorweiler, seconded by Spencer that the agenda be approved as presented. Roll call: All yes. Motion carried.

Vickie Long Hill and Barbara Long representing the Eddie Davis Community Center were present for the Citizen Forum. They reviewed what the Eddie Davis Community Center is and that the Center had received a municipal services bill for the month of November, 2009, showing that they had used 84,000 gallons of water. They asked for a reduction of payment and to know where the water went. Water Works Policy was reviewed and possible causes of the usage were presented. After further discussion it was decided to run an electronic analysis of the meter register and if the test indicated the register was accurate the charges would still apply. The meter was removed and tested and the test results indicated that the meter was accurate.

Moved by Dorweiler, seconded by Spencer to adopt the Resolution entitled "A Resolution Accepting Completed Construction for the 88<sup>th</sup> Street Elevated Water Storage Tank," attached to and made a part of these minutes be adopted. Roll call: All yes. Motion carried.

This Resolution pertains to the project known in general as the 88<sup>th</sup> Street Elevated Water Storage Tank (Project No. 00800-170-06008). It establishes the date of acceptance of the work as February 25, 2010, and the expiration date of the Contractor's maintenance bond as February 24, 2014. The total final construction cost thereof is hereby determined to be \$3,186,852.00, less a state sales tax refund, and the total final project cost thereof is hereby determined to be \$3,561,590.20 which amount includes engineering costs of \$339,073.68 and other costs of \$35,664.52. The Contractor was Pittsburg Tank & Tower Company Elevated Tank Division of Sebree, Kentucky.

Moved by Spencer, seconded by Rickert to approve the following consent agenda item:

- a. The Minutes of the Regular Meeting of the Board of Trustees of  
January 25, 2010

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Spencer to concur with the recommendation of staff and accept LiquiVision Technology Services' bid to inspect and clean the 17<sup>th</sup> Street and Stilwell Elevated Water Storage Facilities at a cost not to exceed \$10,000.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Rickert to concur with the recommendation of staff and receive quotes and purchase replacement vehicles as planned for 2010, if within budgeted amount.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Spencer to concur with the recommendation of staff and decline the offers of Unison to purchase the leases of the cell phone providers on the University and 50<sup>th</sup> Street Water Towers.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to receive and file the Monthly Operations and Financial Report for January, 2010.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Spencer to receive and file the Project Progress Report through January, 2010.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to receive and file the Water Quality Report for January, 2010.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Spencer to receive and file the Check Register for January, 2010.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to pay the non-construction bills in the amount of \$158,711.25.

Roll call: All yes. Motion carried.

Moved by Spencer, seconded by Dorweiler to pay the construction bills in the amount of \$121,532.60.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Spencer to adjourn at 5:39 P.M.

Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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Karen Novak Swalwell  
Chair

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the March 15, 2010 meeting.