

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

February 17, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chairman William B. Spencer at 4:00 P.M. on Tuesday, February 17, 2009. Trustees , Karen Novak Swalwell, Timothy J. McCulloh and Brian P. Rickert were present; Trustee Philip E. Dorweiler was absent; also present were staff members William H. Garrett, Assistant General Manager; John R. Luther, Superintendent and Paula R. Meyer, Accountant/Treasurer and Council Member Charles Schneider.

Moved by Novak Swalwell, seconded by McCulloh that the agenda be approved as presented.

Roll call: All yes. Motion carried.

During the Citizen Forum, Councilman Charles Schneider and the Board discussed a pending 28E Agreement to provide fiber optics connectivity between City Hall and the Water Treatment Plant. It was agreed that City and Water Works staff would meet within the next few days to discuss the 28E Agreement in more detail.

Moved by McCulloh, seconded by Rickert that the Resolution entitled "A Resolution Ordering Construction of Certain Public Improvements and Fixing a Date, Time and Place for a Public Hearing Thereon and Taking of Bids Therefor," for the 2009 Water Main Replacement Program Contract 1, attached to and hereby made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

This Resolution orders construction of certain public improvements described in general as the 2009 Water Main Replacement Program Contact 1 (Water Works Project 00800-170-09003). Bids will be received until 2:00 P.M. on Wednesday, March 11, 2009, and a public hearing on the plans, specifications, form of contract and estimate of costs will be held at 4:05 P.M. on Monday, March 16, 2009.

Moved by Novak Swalwell, seconded by McCulloh to approve the following consent agenda items:

a. The Minutes of the Regular Meeting of the Board of Trustees of  
January 19, 2009

b. Approved a Motion Refurbishing of the Meuller C36 Side Cut Machine

Roll call: All yes. Motion carried.

Discussion was had with the Board regarding water service south of the Raccoon River. Staff was directed to open discussions with Warren Rural Water Association concerning the adjustment of service area boundaries and obtain more specific information about plans for sanitary sewer service in the area.

Moved by Novak Swalwell, seconded by Rickert to approve the recommendation of the Operations Committee and hire the Brick Law Firm to assist the Water Works in the process of discussions to provide water service south of the Raccoon River. The Board requested an estimate of the costs.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by McCulloh to concur with the recommendation of staff and approve the chemical cleaning of selected shallow wells by Northway Well and Pump Company at a cost not to exceed \$30,000.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Novak Swalwell to concur with the recommendation of staff and approve the out-of-state travel request for the Engineering Technician, General Office, to attend the ESRI International User Conference in San Diego, CA, July 13-17, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by McCulloh to concur with the recommendation of staff and approve the purchase of 16 personal computers at a cost not to exceed \$14,453.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by McCulloh to table staff's recommendation to purchase a Cisco phone network for use at the Water Works general office and water treatment plant. Staff was given direction to have discussion with City staff and if needed, include this item at a future Board meeting with additional bids.

Roll call: All yes. Item tabled.

Moved by Rickert, seconded by McCulloh to concur with the recommendation of staff and approve clarifier #4 grout repair by Allied Restoration Specialties at a cost of \$2,676.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Novak Swalwell to concur with the recommendation of staff and approve the clarifier #4 concrete seam repair by Allied Restoration Specialties at a cost of \$17,032.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Rickert to receive and file the Monthly Operations and Financial Report for January, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by McCulloh to receive and file the Project Progress Report through January, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by McCulloh to receive and file the Water Quality Report for January, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by McCulloh to receive and file the Check Register for January, 2009.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Novak Swalwell to pay the non-construction bills in the amount of \$141,420.05.

Roll call: All yes. Motion carried.

There were no construction bills for the month of January.

Moved by McCulloh, seconded by Novak Swalwell to adjourn at 5:45 P.M.

Roll call: All yes. Motion carried.

Attest:

\_\_\_\_\_  
William H. Garrett  
Assistant General Manager

\_\_\_\_\_  
William B. Spencer  
Chairman

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the March 16, 2009 meeting.