

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

December 21, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chairman William B. Spencer at 4:00 P.M. on Monday, December 21, 2009. Trustees Philip J. Dorweiler, Karen Novak Swalwell, Brian P. Rickert and Gwen A. Swanger were present; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; and Paula R. Meyer, Accountant/Treasurer; and Councilman Charles Schneider.

Moved by Swanger, seconded by Dorweiler that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Novak Swalwell, seconded by Swanger to approve the following consent agenda items:

- a. The Minutes of the Special Meeting of the Board of Trustees of December 7, 2009
- b. The Water Supply Service Agreement for Maffitt Estates

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Novak Swalwell to concur with the recommendation of staff and receive and file the tabulation of bids received on December 16, 2009, for water treatment chemicals for 2010 and to award contracts to the low bidders, as marked on the tabulation of bids. Estimated cost of water treatment chemicals for 2010 is \$391,800.

Roll call: All yes. Motion carried

Moved by Swanger, seconded by Novak Swalwell to concur with the recommendation of staff and approve price quotations for purchasing ¾" and 2" brass goods and service saddles from H. D. Supply Waterworks and 1" and 1-1/2 brass from Utility Equipment as shown on the bid tabulation.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Dorweiler to pass a motion to proceed with the connection from the 24-inch water main in 88<sup>th</sup> Street to the discharge piping from the Booster Station, and have Elder Construction make the connections based on quotation not to exceed \$18,500.

Roll call: All yes. Motion carried.

The Board deferred action on the resolution entitled "Resolution Establishing Compensation for Calendar Year 2010 for Employees and Trustees of West Des Moines Water Works" until the next Special Board Meeting.

Moved by Rickert, seconded by Novak Swalwell to concur with the recommendation of the Finance and Audit Committee approving purchase of the Accounting Software Maintenance Agreement at a cost of \$7,938.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Novak Swalwell to concur with the recommendation of staff and adopt the Resolution Assessing Delinquent Water Service Charges.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to concur with the recommendation of staff and approve the Customer Service Schedule for 2010.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Dorweiler to deny the continued monetary support of the City of West Des Moines Annual Employee Recognition Dinner. This is being done in view of the fact that the West Des Moines Water Works holds its own employee recognition dinner and most of our employees do not attend the City's dinner.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to concur with the recommendation of staff and approve the quotation for repairs to Deep Well #3 pump, motor and replacement piping by Northway Pump and Well Company.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Dorweiler to defer action on the Agreement between West Des Moines Water Works and the American Federation of State, County and Municipal Employees, Local Union 3861 for the Calendar Years 2010-2012 until the next Special Board Meeting.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Novak Swalwell to receive and file the Monthly Operations and Financial Report for November, 2009.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Novak Swalwell to receive and file the Project Progress Report through November, 2009.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Novak Swalwell to receive and file the Water Quality Report for November, 2009.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Novak Swalwell to receive and file the Check Register for November, 2009.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Swanger to pay the non-construction bills in the amount of \$230,080.64.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Swanger to pay the construction bills in the amount of \$131,671.19.

Roll call: Yes, Trustees Spencer, Dorweiler, Novak Swalwell and Swanger; Trustee Rickert abstained. Motion carried.

Moved by Novak Swalwell, seconded by Swanger to adjourn at 5:35 P.M.

Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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William B. Spencer  
Chairman