

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

November 9, 2011

A special meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M. on Wednesday, November 9, 2011. Trustees Brian P. Rickert, Philip J. Dorweiler, William B. Spencer and Gwen A. Swanger were present; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana Wilson, Engineering Project Manager; Mitch Pinkerton, Water Production Manager; and Mike Scott, Water Distribution Manager

Moved by Swanger, seconded by Rickert that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

The Board of Trustees discussed the budget for Calendar Year 2012 with staff and gave further direction to staff.

Moved by Rickert, seconded by Swanger that the Resolution entitled "A Resolution Fixing A Date for Consideration of a Budget for Calendar 2012 and Fixing a Date For Hearing Thereon," attached to and made a part of these minutes, be adopted.

This Resolution is to establish the time and place for the Public Hearing on the 2012 Calendar Year Budget for 4:05 P.M. on Monday, December 5, 2011, at the Conference Room of the A. C. Ward Municipal Water Treatment Plant, 1505 Railroad Avenue, West Des Moines and authorized publishing of the notice of this public hearing.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Novak Swalwell to adjourn at 5:40 P.M. Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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Karen Novak Swalwell  
Chair