

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

November 16, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chairman William B. Spencer at 4:00 P.M. on Monday, October 19, 2009. Trustees Philip J. Dorweiler and Karen Novak Swalwell were present; Trustees Rickert and Swanger arrived later; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; and Paula R. Meyer, Accountant/Treasurer; Larry Anderson, West Des Moines citizen; Ian Coburn of Neptune; Steve Brush of Northern Water Works; Brad Cutler and Steve Whittaker from Municipal Supply.

Moved by Dorweiler, seconded by Swanger that the agenda be approved as presented. Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Swanger, seconded by Novak Swalwell to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of October 19, 2009
- b. The Minutes of the Special Meeting of the Board of Trustees of November 2, 2009

Mr. Anderson expressed his opinion of the Water Meter Replacement and Fixed Base Automated Meter Reading System project.

The General Manager reviewed the background of the project and that the project was approved by the Iowa Department of Natural Resources to qualify as a "Green Project" according to the American Recovery and Reinvestment Act of 2009 as outlined by the Environmental Protection Agency. A representative sample of meters was tested and the results provided to the two bidders on the project. Both bidders came to the same conclusion according to their own analysis that there would be a positive return on the investment over the life of the meters for this project.

Ms. Swanger provided information regarding additional financial analysis of the project and in some cases would not be a positive return on the investment.

Moved by Dorweiler, seconded by Rickert that "A Resolution Approving Specifications and Estimate of Costs for the Consideration of Bids Received on May 15, 2009" be adopted.

Roll call: All yes. Motion carried.

This Resolution adopts specifications and estimate of costs on the project known in general as Water Meter Replacement and Fixed Base Automated Meter Reading System (West Des Moines Water Works Project No. 00800-170-09004).

Moved by Swanger, seconded by Dorweiler to receive and file the General Manager's report of bids received on May 15, 2009, at 2:00 P.M.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to reject the project.

Roll call: All yes. Motion carried.

The proposed 2010 Budget was discussed reviewing changes to the budget as previously requested by the Board.

Moved by Swanger, seconded by Rickert to call a Special Telephone Board Meeting for November 18, 2009, to finalize and accept the draft 2010 budget.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Novak Swalwell to receive and file the Monthly Operations and Financial Report for October, 2009.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Novak Swalwell to receive and file the Project Progress Report through October, 2009.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Novak Swalwell to receive and file the Water Quality Report for October, 2009.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Novak Swalwell to receive and file the Check Register for October, 2009.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Swanger to pay the non-construction bills in the amount of \$193,881.32.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Rickert to pay the construction bills in the amount of \$150,671.75.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Novak Swalwell to adjourn at 5:34 P.M.

Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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William B. Spencer  
Chairman

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the December 7, 2009 meeting.