

**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

October 24, 2011

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chair Karen Novak Swalwell at 4:00 P.M., on Monday, October 24, 2011. Trustees Brian P. Rickert and Gwen A. Swanger were present; Trustees Philip J. Dorweiler and William B. Spencer were absent, also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Customer Service Manager; Paula R. Meyer, Accounting Manager and Treasurer; Diana Wilson, Engineering Project Manager; Mitch Pinkerton, Water Production Manager; Mike Scott, Water Distribution Manager; also present were Greg Sparks, City Manager and Gopal Krishna, Engineering Consultant.

Moved by Rickert, seconded by Swanger that the agenda be approved as presented.  
Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Rickert, seconded by Swanger to receive and file the Monthly Operations and Financial Report for September, 2011.  
Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to adopt the Resolution entitled, "A Resolution Accepting the Water Main Construction in South Maple Grove Plat 8", attached to and made a part of these minutes. This is a new water main consisting of 787 linear feet of 8-inch PVC water main.  
Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to adopt the Resolution entitled, "A Resolution Accepting Completed Construction of Grand Avenue Water Main Extension- South 88<sup>th</sup> Street to South Jordan Creek Parkway," attached to and made a part of these minutes be adopted.  
Roll call: All yes. Motion carried.

This Resolution pertains to the project known in general as Grand Avenue Water Main Extension-South 88<sup>th</sup> Street to South Jordan Creek Parkway. This is a City of West Des Moines Project. It establishes the date of acceptance of the work as October 24, 2011. The final project cost is \$302,270.05. The Contractor was Priority Excavating, LLC of Des Moines, IA. This is a new water main consisting of a total of 4,830 lineal feet of water main; 40 lineal feet of 12-inch PVC water main, 4,640 lineal feet of 16-inch PVC water main and 150 lineal feet of ductile iron water main.

Moved by Swanger, seconded by Rickert to approve the following consent agenda item:  
a. The Minutes of the Regular Meeting of the Board of Trustees of  
September 19, 2011

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to concur with the recommendation of the Finance and Audit Committee approving selection of an auditing firm for the years ending December 31, 2011 through December 31, 2013. There is an option to extend the contract for two additional years: \$12,900 for 2014 and \$13,400 for 2015.

Roll call: All yes. Motion carried.

Gopal Krishna of Krishna Engineering presented a preliminary plan for the development of water service to the area south of Army Post Road and east of Interstate 35. This area will require a booster station, a crossing of Highway #5 and an elevated water storage tank. A connection to the Des Moines Water Works on Army Post Road is planned. Mr. Krishna also presented a preliminary plan for newly annexed areas to the west. This area will be served from the 88<sup>th</sup> Street booster station and tower. Final plans for water service to both of these areas will be determined as the areas develop.

Moved by Rickert, seconded by Swanger to received and place on file the preliminary budget for 2012.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to concur with the recommendations from staff and approve the purchase of 10-inch replacement column pipe for Deep Well No. 3 or No. 4 from Cahoy Well and Pump Service at a cost of \$17,975.00.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to concur with the recommendations of staff and approve the purchase and installation of replacement anthracite filter media by All Service Contracting Corporation at a cost of \$32,234.00.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to receive and file the Project Progress Report through September, 2011.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to receive and file the Water Quality Report for September, 2011.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to receive and file the Check Register for September, 2011.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to pay the non-construction bills in the amount of \$268,484.82.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Swanger to adjourn at 6:08 P.M.  
Roll call: All yes. Motion carried.

Attest:

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Jerald W. Stevens, P.E.  
Secretary

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Karen Novak Swalwell  
Chair

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the November 21, 2011 meeting.