

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

October 19, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Chairman William B. Spencer at 4:00 P.M. on Monday, October 19, 2009. Trustees Philip J. Dorweiler and Karen Novak Swalwell were present; trustees Rickert and Swanger arrived later; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent; Paula R. Meyer, Accountant/Treasurer; and Laura Navin, Accountant; Councilman Charles Schneider was also present.

Moved by Dorweiler, seconded by Novak Swalwell that the agenda be approved as presented.

Roll call: All yes. Motion carried.

Steve Brush of Northern Water Works and Ian Coburn of Neptune Water Meters were in attendance in the event that the Board had questions for them, there were none.

No one came forward during the Citizen Forum.

The Chairman announced that this is the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as Water Main Extension on 88th Street and E. P. True Parkway (West Des Moines Water Works Project No. 00800-170-09006). The Secretary reported that the Notice of Public Hearing and Letting was published in the *Des Moines Register* on Friday, October 2, 2009, the affidavit of publication is on file with The Board of Trustees. The Chairman called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Secretary reported that no written objections thereto had been filed. Hearing no further comments, the Chairman declared the public hearing closed.

Moved by Dorweiler, seconded by Novak Swalwell that the Resolution entitled "A Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs," attached to and made a part of the minutes, be adopted.

Roll call: All yes. Motion carried.

This Resolution adopts plans, specifications, form of contract and estimate of costs on the project known in general as Water Main Extension on 88th Street and E. P. True Parkway (West Des Moines Water Works Project No. 00800-170-09006).

Moved by Novak Swalwell, seconded by Dorweiler to receive and file the General Manager's report of bids received on October 14, 2009, at 2:00 P.M.

Roll call: All yes. Motion carried.

Water Main Extension on 88th Street and E. P. True Parkway

<u>Bid</u>	<u>Bidder and Address</u>	<u>Total Bid</u>
1.	Eco-Tech Construction, L.L.C. 5600 Enterprise Drive Grimes, IA 50111	\$119,975.00
2.	Van Hauen and Associates 1205 SW 37 th Street Grimes, IA 50111	\$126,126.00
3.	Priority Excavating, LLC 773 NE 47 th Place Des Moines, IA 50313	\$126,585.00
4.	H & W Contracting 340 Wright Road Norwalk, IA 50211	\$139,275.00
5.	The Underground Company 12245 Dakota Street Carlisle, IA 50047	\$142,750.00
6.	Holbrook Construction, Inc. 1653 Utopia Avenue Yale, IA 50277	\$143,967.50
7.	Halbrook Excavating, Inc. 4807 SE Rio Court Ankeny, IA 50021	\$166,891.00
8.	Corell Contractor, Inc. P. O. Box 65430 West Des Moines, IA 50265	\$169,493.75
9.	R D McKinney Plumbing & Excavating, Inc. PO Box 434 Waukee, IA 50263	\$171,250.00
10.	Kelly Cortum, Inc. 340 Wright Road Norwalk, IA 50211	\$180,880.75

Moved by Dorweiler, seconded by Swanger that the Resolution entitled "A Resolution Making Award of Construction Contract," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Novak Swalwell that the Resolution entitled "A Resolution Approving Construction Contract and Bond," attached to and made a part of these minutes, be adopted.

Roll call: All yes. Motion carried.

The preceding actions award the construction contract for the project known in general as Water Main Extension on 88th Street and E. P. True Parkway to Eco-Tech Excavating, Inc. of Ankeny, Iowa, in the amount of \$119,975.00. The Bond, issued by Merchants Bonding Company (Mutual) of Des Moines, Iowa, is in like amount.

Moved by Novak Swalwell, seconded by Swanger to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of September 21, 2009, as corrected.
- b. The Minutes of the Special Meeting of the Board of Trustees of October 5, 2009
- c. Motion Approving Water Supply Service Agreement for South Maple Grove Plat 8

Moved by Novak Swalwell, seconded by Rickert to received and place on file the preliminary budget for 2010.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Novak Swalwell to receive and file the Monthly Operations and Financial Report for September, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Novak Swalwell to receive and file the Project Progress Report through September, 2009.

Roll call: All yes. Motion carried

Moved by Rickert, seconded by Novak Swalwell to receive and file the Water Quality Report for September, 2009.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by Novak Swalwell to receive and file the Check Register for September, 2009.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to pay the non-construction bills in the amount of \$293,443.89.

Roll call: All yes. Motion carried.

Moved by Swanger, seconded by Rickert to pay the construction bills in the amount of \$135,562.15.

Roll call: Yes, Dorweiler, Spencer, Swanger, Novak Swalwell: Rickert abstained.
Motion carried.

Chairman Spencer submitted a list of discussion Items that by reference are made a part of these minutes. The items included recommendations for procedural improvements and clarification of policies.

Moved by Novak Swalwell, seconded by Dorweiler to adjourn at 5:47 P.M.
Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

William B. Spencer
Chairman

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the November 16, 2009 meeting.

