

**PROCEEDINGS OF THE BOARD OF TRUSTEES
OF THE WEST DES MOINES WATER WORKS**

January 19, 2009

The regular meeting of The Board of Trustees of the West Des Moines Water Works was called to order by Vice Chairman Philip J. Dorweiler at 4:00 P.M. on Monday, January 19, 2009. Trustees William B. Spencer, Karen Novak Swalwell, Timothy J. McCulloh and Brian P. Rickert were present; also present were staff members Jerald W. Stevens, General Manager; William H. Garrett, Assistant General Manager; John R. Luther, Superintendent and Paula R. Meyer, Accountant/Treasurer.

Moved by Novak Swalwell, seconded by Spencer that the agenda be approved as presented.
Roll call: All yes. Motion carried.

No one came forward during the Citizen Forum.

Moved by Dorweiler, seconded by Novak Swalwell to nominate Trustee Spencer for Chairman of the Board of Trustees for the year 2009. Election of the Chairman to take effect immediately.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by McCulloh to nominate Trustee Dorweiler for Vice Chairman of the Board of Trustees for the year 2009.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by Dorweiler to concur with the request of Chairman Spencer and approve the appointment of standing committees.

Roll call: All yes. Motion carried.

<u>Committee</u>	<u>Chairman</u>	<u>Member</u>
Personnel and Compensation	Novak Swalwell	Rickert
Planning	Spencer	Rickert
Finance and Audit	Dorweiler	McCulloh
Customer and Community Relations	Dorweiler	Novak Swalwell
Operations	McCulloh	Spencer

Moved by McCulloh, seconded by Novak Swalwell to adopt the Resolution entitled "A Resolution Accepting Completed Construction for 2008 Water Main Replacement Program," attached to and made a part of these minutes be adopted.

Roll call: All yes. Motion carried.

This Resolution pertains to the project known in general as 2008 Water Main Replacement Program (Project No. 00800-170-08004). It establishes the date of acceptance of the work as January 19, 2009, and the expiration date of the Contractor's maintenance bond as January 18, 2013, and stated the final project cost to be \$253,480.50, less a state sales tax refund, and the final construction cost is \$245,106.09, which project cost includes engineering costs of \$0.00 and miscellaneous costs of \$8,374.41. The Contractor was Halbrook Excavating, Inc. of Ankeny, Iowa.

Moved by Novak Swalwell, seconded by Dorweiler to adopt the Resolution entitled "A Resolution Accepting Completed Construction of the 88th Street Pumping Station," attached to and made a part of these minutes be adopted.

Roll call: All yes. Motion carried.

This Resolution pertains to the project known in general as 88th Street Pumping Station (Project No. 00800-170-06008). It establishes the date of acceptance of the work as January 19, 2009, and the expiration date of the Contractor's maintenance bond as January 18, 2013, and stated the final project cost to be \$2,485,794.13, less a state sales tax refund, and the final construction cost is \$2,289,745.00, which project cost includes engineering costs of \$161,316.10 and miscellaneous costs of \$34,733.03. The Contractor was Prostruct Construction, Inc. of West Des Moines, Iowa.

Moved by Dorweiler, seconded by Novak Swalwell to approve the following consent agenda items:

- a. The Minutes of the Regular Meeting of the Board of Trustees of
December 15, 2008

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by McCulloh to concur with the recommendation of the Personnel and Compensation Committee and ratify the hiring of Ben Bruening as the Customer Service Field Supervisor.

Roll call: All yes. Motion carried.

Moved by Novak Swalwell, seconded by McCulloh to concur with the recommendation of staff and ratify the purchase of a sodium hypochlorite flow meter from Automatic Systems Company at a cost of \$4,320.

Roll call: Yes, Spencer, Dorweiler, Novak Swalwell, McCulloh; Abstain, Rickert. Motion carried.

Moved by McCulloh, seconded by Novak Swalwell to concur with the recommendation of staff and approve the purchase of two hydraulic trash pumps from Steffen, Inc. at a total cost of \$3,290.50.

Roll call: All yes. Motion carried.

Moved by McCulloh, seconded by Dorweiler to receive and file the Monthly Operations and Financial Report for December, 2008.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Novak Swalwell to receive and file the Project Progress Report through December, 2008.

Roll call: All yes. Motion carried

Moved by McCulloh, seconded by Rickert to receive and file the Water Quality Report for December, 2008.

Roll call: All yes. Motion carried.

Moved by Rickert, seconded by McCulloh to receive and file the Check Register for December, 2008.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Rickert to pay the non-construction bills in the amount of \$277,992.89.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by Rickert to pay the construction bills in the amount of \$906,388.36.

Roll call: All yes. Motion carried.

Moved by Dorweiler, seconded by McCulloh to adjourn at 5:25 P.M.

Roll call: All yes. Motion carried.

Attest:

Jerald W. Stevens, P.E.
Secretary

William B. Spencer
Chairman

These Minutes are a draft, if corrections or additions are made the corrected minutes will be published after approval at the February 17, 2009 meeting.